



GREENE COUNTY CLERK OF COURTS
TERRI A MAZUR, Clerk
INSTRUCTIONS FOR SERVICE

TO: THE GREENE COUNTY CLERK OF COURTS

CASE: _____

YOU ARE INSTRUCTED TO MAKE SERVICE BY

PERSONAL CERTIFIED MAIL REGULAR MAIL

NAME: _____

ADDRESS: _____

SPECIAL INSTRUCTIONS FOR SERVER: Please serve the above party with a copy of the

Attorney/Pro Se: _____

Greene County Courthouse 45 North
Detroit Street, Xenia Ohio 45385 (937)
562-5290, fax (937) 562-5309