



*In the Common Pleas Court of Greene County, Ohio
Domestic Relations Division*

Mandatory Standard Notice Regarding Support, Medical Insurance, and Parental Access.

IT IS ORDERED that the obligor is hereby restrained from making any payments directly to obligee. All current support payments and arrearage payments must be made through the Greene County Child Support Enforcement Agency ("CSEA") or the Ohio Child Support Payment Central ("OCSPC"). Any payments not made in this manner shall be deemed a gift.

All child support and spousal support under this order shall be withheld or deducted from the wages or assets of the obligor pursuant to a withholding or deduction notice or appropriate court order issued in accordance with Chapters 3119, 3121, 3123 and 3125 of the Ohio Revised Code or a withdrawal directive issued pursuant to sections 3123.24 through 3123.38 of the Revised Code and shall be forwarded to the obligee in accordance with Chapters 3119, 3121, 3123, and 3125 of the Revised Code.

All child support and spousal support paid under this order shall include a two percent (2%) processing charge. If child support arrearages are determined by the Court or the CSEA, repayment shall be at the rate of twenty percent (20%) of the current order, plus two percent (2%) processing charge, absent any Court ruling as to a different repayment schedule. Any income provider who receives a Notice to Income Provider to Withhold Obligor/Income/Assets from the CSEA must immediately commence withholding in the amount and manner directed in the notice. Any income provider who fails to comply with the notice is subject to a finding of contempt of Court.

Support payments shall be mailed to **OCSPC, P.O. Box 182372, Columbus, Ohio 43218**. Until such time as the Notice to Income Provider To Withhold Obligor/Assets becomes effective, the obligor shall be responsible to make the appropriate payments **directly** to the OCSPC by certified check, cashier's check, or money order. Personal checks are also accepted. Payments may also be paid on line at www.jfs.ohio.gov/ocs or www.e-quickpay.com

Child support for each child shall continue until that child reaches the age of eighteen and pursuant to ORC §3103.03 no longer continuously attends on a full-time basis any recognized and accredited high school, is otherwise emancipated, or unless otherwise ordered by the Court. Notwithstanding the foregoing, except in cases in which a child support order requires the duty of support to continue for any period after the child reaches age nineteen, the order shall not remain in effect after the child reaches age nineteen.

The Court retains jurisdiction to address the issue of support and to enter an order at any time in the future upon motion of either party based on changed circumstances. The Court also retains jurisdiction to enter a support order in the future at any time as either party may request and receive any public assistance for a child or children herein. The obligee shall notify the Greene County CSEA, 541 Ledbetter Road, Xenia, Ohio 45385, in writing, of any change in the status of the minor children of the parties which would terminate the duty of the obligor to pay any portion of the child support order. In the event of a reconciliation or remarriage of the parties, both parties are also required to notify the Greene County CSEA in writing of such a change. The parties are hereby ordered to notify the Greene County CSEA in writing of any change of his or her current mailing or residence address, or change of name. Willful failure to provide a change of address to the CSEA is contempt of Court. The obligor shall notify the Greene County CSEA in writing immediately upon any change of employment. This duty to notify shall continue until further order of the Court.

EACH PARTY TO THIS SUPPORT ORDER MUST NOTIFY THE CHILD SUPPORT ENFORCEMENT AGENCY IN WRITING OF HIS OR HER CURRENT MAILING ADDRESS, CURRENT RESIDENCE ADDRESS, CURRENT RESIDENCE, TELEPHONE NUMBER, CURRENT DRIVER'S LICENSE NUMBER, AND OF ANY CHANGES IN INFORMATION. EACH PARTY MUST NOTIFY THE AGENCY OF ALL CHANGES UNTIL FURTHER NOTICE FROM THE COURT OR AGENCY, WHICHEVER ISSUED THE SUPPORT ORDER.

IF YOU ARE THE OBLIGOR UNDER A CHILD SUPPORT ORDER AND YOU FAIL TO MAKE THE REQUIRED NOTIFICATIONS, YOU MAY BE FINED UP TO \$50 FOR A FIRST OFFENSE, \$100 FOR A SECOND OFFENSE, AND \$500 FOR EACH SUBSEQUENT OFFENSE. IF YOU ARE AN OBLIGOR OR OBLIGEE UNDER ANY SUPPORT ORDER ISSUED BY A COURT AND YOU WILLFULLY FAIL TO GIVE THE REQUIRED NOTICES; YOU MAY BE FOUND IN CONTEMPT OF COURT AND BE SUBJECT TO FINES UP TO \$1,000 AND IMPRISONMENT FOR NOT MORE THAN 90 DAYS. IF YOU ARE AN OBLIGOR AND YOU FAIL TO GIVE THE REQUIRED NOTICES, YOU MAY NOT RECEIVE NOTICE OF THE FOLLOWING ENFORCEMENT ACTIONS AGAINST YOU:

IMPOSITION OF LIENS AGAINST YOUR PROPERTY; LOSS OF YOUR PROFESSIONAL OR OCCUPATIONAL LICENSE, DRIVER'S LICENSE, OR RECREATIONAL LICENSE; WITHHOLDING FROM YOUR INCOME; ACCESS RESTRICTION AND DEDUCTION FROM YOUR ACCOUNTS IN FINANCIAL INSTITUTIONS; AND ANY OTHER ACTION PERMITTED BY LAW TO OBTAIN MONEY FROM YOU TO SATISFY YOUR SUPPORT OBLIGATION.

Regardless of the frequency or amount of child support payments to be made under the Order, the CSEA that is required to administer the Order shall administer it on a monthly basis, in accordance with Sections 3121.51 to 3121.54 of the Revised Code. Payments under the Order are to be made in the manner Ordered by the Court, and if the payments are to be made other than on a monthly basis, the required monthly administration by the agency does not affect the frequency or the amount of the child support payments to be made under Order.

The specific withholding or deduction requirements or other appropriate requirements to be used to collect the support shall be set forth in and determined by reference to the notices that are mailed by the Court or the CSEA in accordance with the Revised Code and shall be determined

without the need for any amendment to the support order. The notices and Court Orders, plus the notices provided by the Court or the CSEA, that require the person who is ordered to pay support to notify the CSEA of any change in his or her employment status or any other changes in the status of his or her assets, are final and enforceable by the Court.

NOTICE OF INTENT TO RELOCATE

Either parent must file a Notice of Intent thirty (30) days in advance if he or she intends to move to a residence other than the residence specified in the court Order. This notice must be filed with the Court that issued the Order, and the moving party shall send a copy of this notice to the other parent, UNLESS the parent has:

- a. Has previously been convicted or plead guilty to a violation of Ohio Revised Code 2919.25 involving a victim who, at the time of the offense, was a member of the family or household that is the subject of the current proceeding;
- b. Has been convicted of an offense involving a victim who, at the time of the offense, was a member of the family or household that is the subject of the current proceeding and caused physical harm to the victim in the commission of the offense; or
- c. Acted in a manner resulting in a child being an abused or neglected child.

Upon receipt of this notice, the Court, on its own Motion or the Motion of the non-residential parent, may schedule a hearing with notice to both parents to determine whether it is in the best interest of the child to revise the parenting time schedule.

If you are a residential parent, or if you participate in a shared parenting plan, and intend to move, you MUST file a "Notice of Intent to Relocate" at least 30 days prior to a move within Greene County and 60 days prior to a move out of Greene County. A copy of this notice shall be mailed to the non-moving party. Any party receiving such a notice may request that a hearing be conducted to readjust the allocation of parental rights and responsibilities. A residential parent shall not remove the children from the state of Ohio for the purpose of establishing residency for them in another state without either (1) a court order approving such change and establishing a parenting schedule or (2) an agreement signed by the parties.

If the court determines that the parent who is not the residential parent and legal custodian may claim the children as dependents for federal income tax purposes, the residential parent is ordered to take whatever action is necessary pursuant to §152 of Notifications Page 1 the "Internal Revenue Code of 1986," 100 Stat. 2085, 26 U.S.C. 1, as amended, to enable the parent who is not the residential parent and legal custodian to claim the children as dependents for federal income tax purposes. Any willful failure of the residential parent to comply with the order of the court is contempt of court.

NON-RESIDENTIAL PARENT ACCESS

The Court ORDERS that the non-residential parent of the child/children is entitled to access, under the same terms and conditions under which access is provided to the residential parent to any record and to any student activity that is related to the child/children and to which the residential parent of the child/children is legally provided access, and to any child daycare provider that is, or that in the future may be, attended by the child/children with whom the right of parenting time is granted.

NOTICE: Any keeper of a record who knowingly fails to comply with the Order or ORC 3109.05.1(H) is in contempt of Court.

NOTICE: Any school official or employee who knowingly fails to comply with the Order or ORC 109.05.1(J)(1) is in contempt of Court.

HEALTH INSURANCE AND EXPENSES

The person required to provide health insurance coverage shall designate the parties' minor children as covered dependents under any health insurance policy, contract, or plan for which that party contracts no later than 30 days after issuance of this order. Written verification of compliance with this order must be provided to the Greene County CSEA at **541 Ledbetter Road, Xenia, Ohio 45385** immediately, but no later than **30** days after complying with this order. The requirement to obtain health insurance for the parties' minor children under this order cannot be fulfilled through enrollment in the Medicaid system and such enrollment may require the CSEA to take action to modify your child support and/or health insurance orders.

If health insurance coverage for the parties' minor children is not presently available at a reasonable cost through a group policy, contract, or plan offered by either party's employer or through any other group policy, contract, or plan available to either party, and if health insurance coverage for the parties' minor children becomes available later at a reasonable cost, the person to whom the coverage becomes available shall obtain health insurance and inform the CSEA in writing within 30 days. "Reasonable cost" for these purposes is defined as 5% or less of a parent's annual gross income as identified on the most recently filed child support computation worksheet.

The person required to provide health insurance coverage shall provide the other party with all information regarding the benefits, limitations, and exclusions of the coverage, copies of any insurance forms necessary to receive reimbursement, payment, or other benefits under the coverage, and a copy of any necessary insurance cards no later than 30 days after the issuance of this order. The individual who is to be reimbursed for out-of-pocket medical, optical, hospital, dental, or prescription expenses paid for the parties' minor children is the person who incurred the expense. Reimbursement should be made within 30 days of date when payment is due. Reimbursement should be made within 30 days of the request.

Nothing contained in this order prevents the health plan administrator that provides the health insurance coverage for the children from continuing to make payment for medical, optical, hospital, dental, or prescription services directly to any health care provider in accordance with the applicable health insurance policy, contract, or plan. Pursuant to ORC §3119.56, an obligor or obligee who fails to comply with a child support order issued in accordance with §3119.30 of the ORC is liable to the other for any medical expenses incurred as a result of the failure to comply with the order.

Upon written request, an employer of any person required to obtain health insurance coverage is required to release to the other parent, any person subject to an order issued under §3109.19 of the ORC, or the CSEA, any necessary information on the health insurance coverage, including the name and address of the health plan administrator and any policy, contract, or plan number, and to otherwise comply with §3119.32 of the ORC and any order or notice issued under this section. If the person required to obtain health insurance coverage for the children subject to this child support order obtains new employment, the CSEA shall comply with the requirements of §3119.34 of the ORC, which may result in the issuance of a notice requiring the new employer to take whatever action is necessary to enroll the parties' minor children in health insurance coverage provided by the new employer.

HEALTH INSURANCE & CASH MEDICAL SUPPORT

If private health insurance is accessible and reasonable, in accordance with ORC §3119.30, it is hereby ORDERED that, no later than 30 days after the issuance of this support order, such parent shall obtain and maintain private health insurance for the children covered by this order and that parent shall hereafter be referred to as the Health Insurance Obligor. If private health insurance is not accessible and/or not reasonable in cost or becomes inaccessible or unreasonable in cost, in accordance with ORC §3119.30(C), the parent ordered to pay child support shall also pay Cash Medical Support during the period in which the children covered by this order are not covered by private health insurance. The Cash Medical Support Order becomes effective on the first day of the month immediately following the month in which private health insurance coverage that had been in effect for the children becomes unavailable or terminates. The obligation to pay the Cash Medical Support Order shall stop on the last day of the month immediately preceding the month in which private health insurance coverage begins or resumes.

If private health insurance coverage for the children covered by this order becomes available to either parent through any group policy, contract or plan, that parent shall immediately inform the CSEA of the available coverage.

If the CSEA determines that private health insurance coverage is accessible and reasonable in cost, the CSEA shall notify both parties that the person to whom the coverage is available is now the Health Insurance Obligor and is ordered to obtain and maintain private health insurance for the children covered by this order and to meet the requirements identified under the "Notice to the Health Insurance Obligor," to be issued by the CSEA, without an additional order or hearing.