

**GREENE COUNTY DEPARTMENT OF BUILDING REGULATION  
COMMERCIAL HVAC/MECHANICAL PERMIT APPLICATION FORM**

PERMIT # \_\_\_\_\_

667 DAYTON-XENIA ROAD, XENIA, OHIO 45385 (937) 562-7420; FAX (937) 562-7425; Web: www.co.greene.oh.us

<p><b>(1) PROJECT NAME:</b> _____</p> <p>PROJECT ADDRESS: _____</p> <p>PLAT: _____ LOT #: _____</p> <p>TOWNSHIP/CITY: _____</p> <p>PHONE: _____</p>	<p><b>(2) HVAC CONTRACTOR:</b></p> <p>NAME: _____</p> <p>ADDRESS _____</p> <p>CITY/STATE: _____ ZIP _____</p> <p>PHONE: _____ /FAX#: _____</p> <p><b>E-MAIL: _____</b>  <b>(To receive inspection times &amp; inspection results, you must have email address in order to receive)</b></p>
<p><b>(3) PLANS PREPARED BY:</b> _____</p> <p>ADDRESS: _____</p> <p>CITY/STATE: _____ ZIP: _____</p> <p>PHONE: _____</p> <p>E-MAIL: _____</p>	<p><b>(4) OWNER:</b> _____</p> <p>ADDRESS: _____</p> <p>CITY/STATE _____ ZIP: _____</p> <p>PHONE: _____ /FAX: _____</p> <p>E-MAIL: _____</p>

**(5) CLASS OF OCCUPANCY:** COMMERCIAL \_\_\_ MULTIPLE DWELLING \_\_\_ INDUSTRIAL \_\_\_ OTHER \_\_\_

**(6) EQUIPMENT LOCATION:** SLAB \_\_\_ CRAWL \_\_\_ BASEMENT \_\_\_ ROOF TOP \_\_\_ ATTIC \_\_\_ OTHER \_\_\_

**(7) FUEL:** ELECTRIC \_\_\_ OIL \_\_\_ NATURAL GAS \_\_\_ LPG \_\_\_ SOLAR \_\_\_ OTHER \_\_\_

**(8) NEW AIR DUCT:** METALLIC \_\_\_ NON-METALLIC \_\_\_ FLEX \_\_\_ PLASTIC \_\_\_ INSIDE \_\_\_ OUTSIDE \_\_\_ UNDERGRD \_\_\_

			<u>TYPE OF INSTALLATION</u>		
			<u>New</u>	<u>Replacement</u>	<u>Alteration</u>
<b>(9) BASIC FEE:</b> .....	<b>\$42.45</b> .....	<b><u>\$42.45</u></b>	___	___	___
<b>(10) BOILER ...</b> (less than 200,000 BTU)...	\$17.00 ea. x Qty. ___	___	___	___	___
<b>(11) FURNACE</b> .....	\$21.23 ea. x Qty. ___	___	___	___	___
<b>(12) AIR HANDLER</b> .....	.\$17.00 ea. x Qty. ___	___	___	___	___
<b>(13) ROOF TOP UNIT</b> .....	\$17.00 ea. x Qty. ___	___	___	___	___
<b>(14) HEAT PUMP, COMBINATION</b> .....	.\$34.00 ea. x Qty. ___	___	___	___	___
<b>(15) AIR CONDITIONING</b> .....	.\$21.23ea. x Qty. ___	___	___	___	___
<b>(16) UNIT HEATER OR SPACE HEATER</b> ..	.\$11.00 ea. x Qty. ___	___	___	___	___
<b>(17) VAV/AIR CONTROL UNIT</b> .....	.\$17.00 ea. x Qty. ___	___	___	___	___
<b>(18) DUCTWORK (FOR EA. UNIT)</b> .....	.\$21.23 ea. x Qty. ___	___	___	___	___
<b>(19) HAZARDOUS EXHAUST SYSTEM</b> ...	.\$17.00 ea. x Qty. ___	___	___	___	___
<b>(20) HYDRONIC PIPING (FOR EA. UNIT)</b> ...	.\$17.00 ea. x Qty. ___	___	___	___	___
<b>(21) CHIMNEY LINER/FLUE/VENT</b> .....	...\$17.00ea. x Qty. ___	___	___	___	___
<b>(22) WOOD STOVE, FIREPLACE, PELLET</b>	17.00 ea. x Qty. ___	___	___	___	___
<b>(23) ELECTRIC CIRCUITS</b> .....	.\$1.00 ea. x Qty. ___	___	___	___	___
<b>(24) KITCHEN HOOD (TYPE 1_ TYPE 2_)</b>	.\$116.73 ea. x Qty. ___	___	___	___	___
<i>Separate Permit Application required For Kitchen Hood &amp; HVAC/Mech.</i>		TOTAL: \$ _____	ADD 3% STATE FEE		

SIGNATURE OF APPLICANT / DATE  
January 1, 2015

\* PLANS AND CALCULATION MUST BE SUBMITTED FOR APPROVAL  
AND SHALL BECOME A PART OF THIS APPLICATION AND PERMIT RECORD.