

Greene County Emergency Management
Advisory Committee
October 11, 2006
1:00 p.m.
45 N. Detroit Street, Xenia

- I. Approval of Minutes from July 6, 2006 Meeting

- II. Members Terms due expire on 1/31/07:
 - a. Cities/Villages: Don Kolesar
 - b. Sheriff Dept: Gene Fischer
 - c. Combined Health Dept: Debbie Leapold
 - d. WPAFB: Steve VanDegrift

- III. EOC Project Overview
 - a. Grant: \$131,651.00
 - b. Costs: \$262,433.87
 - i. Materials: \$127,844.45
 - ii. Labor: \$80,009.65
 - iii. Equipment & Supplies: \$54,579.77

- IV. 2006 Budget: \$113,495.24
 - a. Year-To-Date Expenditures: \$79,878.47
 - b. EOC Grant Match: \$25,000
 - c. Current Cash Balance: \$56,328.73
 - d. Projected Pay-Ins: \$24,517.22
 - e. Projected Ending Balance January 1, 2007: \$43,694.18

- V. 2007 Budget
 - i. Proposed Budget for 2007: \$121,806.40
 - ii. Emergency Management Performance Grant: \$52,992.00
 - iii. Per Capital Fee: \$17,746.32
 - iv. County Match: \$17,746.32

- VI. Staffing Proposal
 - a. Five Year Plan Staffing & Funding
 - i. Completion date January 2007

- VII. Grants Update
 - a. Homeland Security Grant 2007: \$129,712.00
 - i. GIS Project – Rejected

Greene County EMA

Projected Expenses and Incomes
FY2007

	Expenses	Expected Pay-In's	Balance
Beginning Balance January 1, 2006			\$90,485.36
2006 Budget Year-to-Date Expenses	\$ 79,878.47		
EOC Grant Match	\$25,000.00		
Current Balance 10/01/2006			\$ 56,328.73
Remaining Pay-Ins 2006		\$24,517.22	
Expected Expenses (10-1 thru 12-31)	\$37,151.77		
Projected Carry-Over January 2007			\$43,694.18
Jurisdictions Per Capita Fee		\$17,746.32	
County Commission Match		\$17,746.32	
Emergency Management Performance Grant (amount estimated based on FY06 award amount – this is a quarterly 50/50 reimbursement grant)		\$52,992.00	
Proposed 2007 Budget	\$121,806.40		
Projected Balance January 2008			\$10,372.42

Note: Per Capita Funding for 2007 without the carryover would be .42

Greene County EMA
Management Committee
Minutes
October 11, 2006

In Attendance: Jim Phipps
Tony Preston
Deb Leopold
Doug Doherty
Mike Riley
Marsha Maurer
Steve Vandegrift

Absent: Ralph Harper
Don Kolesar
Beavercreek
Gene Fischer

Rosanne Anders
Rhonda McLain

Minutes were reviewed and accepted as presented.

Rosanne went over terms due to expire for board members. Those being Don Kolesar, Gene Fischer, Deb Leopold and Steve Vandegrift. Those who were present were given applications to reapply for board positions.

Rosanne gave an overview of the EOC and the cost for the project and stated that the county will receive reimbursement in approximately 30 days. She explained the features of the EOC including the phone lines, the 3m protection put on the windows, the projector and how it ties into the TV and computer, and the benefit of the Opscenter software and how it will link us to the state EMA. Randy Pavlak asked if local jurisdictions could tie in, Rosanne said yes and she would check into licensing cost.

Rosanne discussed the budget for 2007 and that there may be possible funding issues by 2008. Jim Phipps asked if she allowed for fueling cost for the generator as well as costs to keep certifications updated, and if that would come out of her budget. Rosanne said fueling costs were not included and she would have to check with county services about certifications. Motion to accept budget for 2007 was made by Randy Pavlak and seconded by Doug Doherty.

Rosanne discussed a Five Year Plan Staffing and Funding project being put together with job descriptions and funding issues that will be presented in more detail at the January meeting. Randy Pavlak stated that the EOC is a great 1st step for functionality and that there will be a couple of plans for funding one being that the county take more responsibility for funding EMA. Tony Preston suggest educating Trustees, Mayors and City Managers with quarterly reports to show what EMA is doing (i.e. grant monies and projects). Doug Doherty said law enforcement meeting would be a good time to present numbers. Additional staffing and funding would not take place before 2008 for budget reasons.

Rosanne gave an update on grants reporting that the State rejected the GIS project for the Homeland Security Grant due to not enough of a terrorist component and that the committee will resubmit a request for the project with a more detailed explanation of its function. Rosanne suggested a letter of support for the project from each jurisdictions police and fire chiefs might help.

Rosanne gave a project update with Spring Valley and Yellow Springs Tower Sites being complete. NIMS training on going and the Emergency Operations Center complete. The Board discussed relocation of current EMA staff to the new location.

Rosanne discussed projects for 2007 which will include EOC Staff training and that all jurisdictions be trained at the same level to operate effectively. A Full Scale Exercise to be planned for the spring to include the Fire Chiefs mass casualty plan with Greene Memorial Hospital

The next meeting was scheduled for Wednesday January 17th in the EOC to begin at 9:00am.

Prepared 10/05/06