

PROBATE COURT GREENE COUNTY, OHIO

ROBERT A. HAGLER, JUDGE

SUMMONS

Rule 4 1970 Ohio Rules of Civil Procedure

CASE NO. _____

DOC. _____ PAGE _____

Name

Address

Plaintiff

vs.

Name

Address

Defendant

To the above named defendant _____ ;

You are hereby summoned that a complaint (a copy of which is hereto attached and made a part hereof) has been filed against you in this court by the plaintiff _____ named herein.

You are required to serve upon the plaintiff _____ attorney, or upon the plaintiff _____ if _____ he _____ ha___no attorney of record, a copy of your answer to the complaint within 28 days after service of this summons upon you, exclusive of the day of service. Said answer must be filed with this court within three days after service on Plaintiff's Attorney.

The name and address of the plaintiff _____ attorney is as follows:

If you fail to appear and defend, judgment by default will be taken against you for the relief demanded in the complaint.

Judge and Ex-officio Clerk

Date _____

By _____

Deputy Clerk

RETURN

Received this writ on the _____ day of _____, 20_____, at _____ o'clock _____. M., and on the _____ day of _____, 20_____, I served the same on the within named by _____

RETURN OF SERVICE OF SUMMONS (PERSONAL)

Fees _____ I received this summons on _____, 20_____
Service \$ _____ at _____ o'clock _____. M. and personal service of it upon _____
Mileage _____
Total \$ _____ by locating _____ and tendering a copy of summons and _____
Date: _____ accompanying documents, on _____, 20_____.

Sheriff, Bailiff, Process Server

By _____
Deputy

RETURN OF SERVICE OF SUMMONS (RESIDENCE)

Fees _____ I received this summons on _____, 20_____
Service \$ _____ at _____ o'clock _____. M., and made residence service of it
Mileage _____ upon defendant (s) _____
Total \$ _____
Date _____ by leaving at _____ usual place of residence with _____

_____ a person of suitable age and discretion then residing therein, a copy of the summons, a copy of the complaint and accompanying documents, on _____, 20_____.

Sheriff, Bailiff, Process Server

By _____
Deputy

RETURN OF SERVICE OF SUMMONS (FAILURE OF SERVICE)

Fees _____ I received this summons on _____, 20_____
Service S _____ at _____ o'clock _____. M., with instructions to make personal-
Mileage _____ residence service upon the defendant (s) _____
Total \$ _____
Date: _____ and I was unable to serve a copy of the summons upon
for the following reasons:

Sheriff, Bailiff, Process Server

By _____
Deputy