

CHANGE OF NAME

INSTRUCTIONS AND FORMS

1. All paperwork must be typed. (Case number and hearing date will be filled in by court.)
2. Full name must be provided. (No initials.)
3. Proof of publication: You are responsible for placing notice in a newspaper of general circulation in Greene County, and for payment of same.
4. Paperwork must be filed in Probate Court before 3:30 P.M., Monday through Friday.
5. Court costs shall be paid in advance
6. Applicants are responsible for sending a certified copy of the Change of Name Order to the Division of Vital Statistics in the state where applicant was born, unless the change of name reverts back to maiden name.
7. If the change of name is for a minor, a copy of the minor's birth certificate must be filed.