

2005

PERSONAL PROPERTY

TAX FORM 920

FILE THIS RETURN IN DUPLICATE WITH YOUR COUNTY AUDITOR WITH CHECK ATTACHED, MADE PAYABLE TO YOUR COUNTY TREASURER, FOR AT LEAST ONE-HALF OF THE TAX, BETWEEN FEBRUARY 15 AND APRIL 30, UNLESS EXTENDED. THERE IS NO FILING REQUIREMENT IF THE LISTED VALUE IS \$1 0,000 OR LESS. NO PAYMENT IS REQUIRED IF THE TOTAL TAX DUE IS LESS THAN \$2.

To be filed timely the return must be **received** by the County Auditor on or before the due date. The mailing of a return, except by certified mail, does not constitute filing. To ensure timely delivery to and receipt by the County Auditor, certified mail should be used, or the return may be filed in person with the County Auditor.

If the return is filed late, the assessor will add a penalty of up to 50% of the remaining listed value after the full \$10,000 exemption is applied.

Taxing Districts - You must list your property in the taxing district where it is located and show the complete name and number of the taxing district. Taxing district names normally consist of a township, city or village and school district. Cities may have more than one school district. **If you do not know your taxing district name or number, check your real property tax bill or contact your County Auditor.**

The mailing of this tax booklet to you indicates that an active personal property tax account exists in your name.

If you do not believe that you have any filing responsibilities this year, or if you have already filed under another name or in another county, please complete the section below and mail it to the Auditor's Office.

NAME _____

SOCIAL SECURITY NUMBER _____

STREET ADDRESS _____

TAXPAYER NO. _____

CITY _____

STATE/ZIP _____

CHECK THE APPROPRIATE BOX

1. Did not reside in Greene County, Ohio, on January 1 of this year,

New Address _____

Date Moved _____

2. Taxpayer deceased _____ Date _____ Estate was closed on _____ Date _____

3. No longer in business _____ Date Business Closed _____ Date Vendor's License Cancelled _____

4. Business Sold _____ Date _____ Sold To _____

Address _____

5. Other reason _____

Signature _____

Please return this form in the envelope provided or to the Greene County Auditor's office.



State of Ohio Department of Taxation

P.O. Box 530
Columbus, OH 43216-0530
1-888-644-6778

Administration of the Property Tax

Each county auditor places on their county's general tax list the values presented by each single county taxpayer as filed on the annual returns, and the inter-county values preliminarily assessed by the tax commissioner. A duplicate of this list is presented to the respective county treasurer for the preparation and mailing of tax bills, and the subsequent collections.

Preliminarily assessed values of general business personal property are determined by the taxpayer, based upon requirements of the Ohio Revised Code, Ohio Administrative Code, and the directives and guidelines prescribed by the tax commissioner. Businesses with taxable personal property in one Ohio county file a County Return of Taxable Business Property, form 920, in duplicate with the respective county auditor. Businesses with taxable personal property in more than one county file an Inter-County Return of Taxable Business Property, form 945, with the tax commissioner.

Personal property tax collections are distributed by the county auditor to the local jurisdictions, e.g., county governments, municipalities, townships, school districts and special districts according to the allocated value times the total millage levied by each jurisdiction. Approximately 70% of the collected revenue is allocated to primary and secondary education.

In completing a Return of Taxable Business Property you are required to disclose the valuation methods

used for determining "true value" of your personal property. Disclosure of valuation methods used should not be construed as "prima facie" acceptance by the tax commissioner of their use.

The tax commissioner is also responsible for assessing all unreported personal property and auditing the preliminary assessments to determine that taxable property values are based upon "true value in money."

If you discover an error after filing a Return of Taxable Business Property, an Application for Final Assessment may be filed with the tax commissioner to initiate a review of the values assessed.

Common questions and answers are contained in the following pages of this booklet. If you need further assistance, please call or visit your local county auditor, or call or visit one of the district offices of the Ohio Department of Taxation.

Visit the department's home page on the Internet at <http://www.tax.ohio.gov>.

Telephone assistance is provided for the hearing impaired through the Ohio Relay Service (ORS). TTY/TDD users may contact county auditors or the tax department's Taxpayer Service Centers by contacting ORS operators at 1-800-750-0750. All other telephone inquiries should be directed to 1-888-644-6778.

2004 RATES OF TAXATION GREENE COUNTY

(Rates for filing 2005 Personal Property Tax Returns)

TAXING DISTRICT	Tax Rate (Mills on Dollar)	TAXING DISTRICT	Tax Rate (Mills on Dollar)
BATH TOWNSHIP		NEW JASPER TOWNSHIP	
29-0010 Fairborn City S.D. _____	70.25	29-0200 Xenia Community S.D. _____	66.45
29-0020 Fairborn City _____	69.55	29-0210 Greeneview L.S.D. _____	55.90
BEAVERCREEK TOWNSHIP		ROSS TOWNSHIP	
29-0030 Beaver creek C.S.D. _____	79.70	29-0220 Greeneview L.S.D. _____	56.40
29-0040 Xenia Community S.D. _____	76.30	29-0230 -Cedar Cliff L.S.D. _____	54.05
29-0035 Fairborn City - B.C.S.D. _____	72.55	2970240 Southeastern L.S.D. _____	63.90
29-0033 Beaver creek City _____	85.00	29-0250 Jamestown Village _____	70.20
29-0038 Kettering City - B.C.S.D. _____	69.40		
CAESARCREEK TOWNSHIP		SILVERCREEK TOWNSHIP	
29-0050 Xenia Community S.D. _____	64.85	29-0260 Greeneview L.S.D. _____	56.10
29-0060 Greeneview L.S.D. _____	54.30	29-0270 Jamestown Village _____	69.50
29-0070 Wilmington City S.D. _____	49.99		
CEDARVILLE TOWNSHIP		SPRING VALLEY TOWNSHIP	
29-0080 Cedar Cliff L.S.D. _____	57.25	29-0280 Xenia Community S.D. _____	74.75
29-0090 Greeneview L.S.D. _____	59.60	29-0290 Clinton Massie L.S.D. _____	66.11
29-0100 Southeastern L.S.D. _____	67.10	29-0300 Wayne L.S.D. _____	84.20
29-0.1 10 Xenia, Community S.D. _____	70.15	29-0310 Spring Valley Village _____	82.05
29-0120 Cedarville Village _____	60.85		
JEFFERSON TOWNSHIP		SUGARCREEK TOWNSHIP	
29-0130 Greeneview L.S.D. _____	55.30	29-0320 Sugarcreek L.S.D. _____	105.95
29-0140 Wilmington City S.D. _____	50.99	29-0330 Beaver creek C.S.D. _____	84.55
29-0150 Bowersville Village _____	62.80	29-0340 Wayne L.S.D. _____	90.60
		29-0350 Bellbrook City _____	103.45
		29-0355 Ket,tering City S.L.S.D. _____	91.90
		29-0357 Van Buren Twp. S.L.S.D _____	91.40
MIAMI TOWNSHIP		XENIA TOWNSHIP	
29-0160 Yellow Springs Ex. Vil. S.D. _____	86.95	29-0360 Xenia Community S.D. _____	69.25
29-0170 Cedar Cliff L.S.D. _____	53.25	29-0370 Cedar Cliff L.S.D. _____	56.35
29-0180 Clifton Village _____	60.75	29-0380 Fairborn City S.D. _____	68.65
29-0190 Yellow Springs Village _____	88.05	29-0340 Yellow Springs Ex. Mil. S.D. _____	90.05
		29-0400 Xenia City _____	66.95

GENERAL INFORMATION FOR 2005 RETURN

WHAT IS PERSONAL PROPERTY?	Personal Property is every tangible thing which is owned, except real property. Real Property is defined as land, growing crops, all buildings, structures, improvements and fixtures on the land.
WHO MUST FILE?	If you are engaged in business in Ohio and have property located in Ohio on January 1 (and have a total listed value of more than \$10,000), you must file a return.
WHAT FORMS MUST BE FILED?	Form 920, County Return of Taxable Property and Form 921, Ohio Balance Sheet must be filed in duplicate. Other forms, described later, may also be required.
WHEN IS THE RETURN FILED?	Form 920 is filed between February 15 and April 30. An extension of time to June 15 may be requested from the County Auditor in the county where the return is required to be filed.
WHERE IS THE RETURN FILED?	Form 920 is filed with the county auditor in the county in which the business is located. Taxpayers located in more than one county must file a combined return (Form 945) with the Tax Commissioner.
WHAT PROPERTY IS TAXED?	Tangible personal property used in business is taxed. This includes machinery and equipment, furniture and fixtures, small tools, supplies and inventory held for manufacture or resale. ~
WHAT IS THE \$10,000 EXEMPTION?	Each taxpayer-is entitled to an exemption not greater than \$10,000 of listed value. This exemption is deducted from the total listed value in the taxing district with the greatest listed value. If there is an excess, the balance is deducted from the district with the next greatest listed value.
HOW IS THE TAX CALCULATED?	The tax is based on the true or market value of the property. In the case of fixed assets, the value is the cost less an allowance for depreciation depending on age. In the case of inventory, the average of the cost of inventory on hand at the end of each month is the value. The values are reduced to taxable or listed values and multiplied by the local tax rate. This tax rate varies according to location and is based on the tax rates for real property.
WHICH TAXING DISTRICT SHOULD I USE?	Tangible personal property is required to be listed in the taxing district where it is physically located on listing date. Refer to your real estate tax bills or contact your County Auditor for your proper taxing district information.
WHAT IS TRUE VALUE?	The true value of depreciable tangible personal property is its book cost less book depreciation, unless the Tax Commissioner or a taxpayer using the prescribed prima facie valuation procedure finds that the depreciated book value is greater or less than the true value of such property.
WHEN ARE THE TAXES PAID?	When Form 920 is filed, one-half of the total tax must be paid, and the second-half must be paid by September 20. A bill is mailed by the County Treasurer to indicate the amount due.
IS THERE A MINIMUM AMOUNT OF TAX?	If the total tax due is less than \$2.00, then no payment is required. If the total listed value of the return is less than \$1 0,000, no return is required to be filed.
WHAT IF I FILE AFTER THE DUE DATE?	If the return is filed late, the assessor will add a penalty of up to 50% of the remaining listed value after the full \$10,000 exemption is applied.
WHAT IF I MAKE A LATE PAYMENT?	Late paid taxes are subject to a 1 0% late payment penalty and also to interest charges. The interest is applied monthly and is based on the current market rate.
WHAT IF MY BUSINESS BEGAN AFTER JANUARY 1?	Those taxpayers who begin business after-January 1, must file a "new taxpayer return " (Form 920NT) within 90 days of beginning business. The amount of taxes prorated according to the number of full months left in the calendar year.
WHAT IF MY BUSINESS STOPS AFTER JANUARY 1 ?	If business stops or property is sold after January 1, a full return is still due. However, a return will not be required for the following year.
WHAT TAX RETURN FORMS SHOULD I USE? WHERE DO I OBTAIN THE FORM?	Those taxpayers with property in only one county must file Form 920, County Return of Taxable Business Property . Obtain Form 920 from the county auditor in whose county the property is located. If property is located in more than one county, Form 945, Inter-County Return of Taxable Property must be filed. Obtain this form from the Tax Commissioner or Taxation's Web site.
ARE OTHER FORMS REQUIRED?	Form 902, Claim for Deduction from Book Value. File this form if the value you claim is less than its depreciated book value, as shown on your books and records. This deduction must be reflected in the return schedules and recapitulation of listed values. Form 913EX, Report of Exempt Personal Property located in an Enterprise Zone or a Hazardous Substance Reclamation Area : This form is required when an exemption for property located in an Enterprise Zone is claimed and to calculate the taxable property within a zone. Form 925, Return of Grains Handled. This form is required to be filed by those taxpayers who handle grain. Form 937, True Value Computation: This form is required to be filed when using the prescribed True Value Computation.

INSTRUCTIONS FOR LISTING AND VALUING PERSONAL PROPERTY

LISTING TANGIBLE PERSONAL PROPERTY

All tangible personal property used in business must be listed and assessed unless specifically exempt. Business is defined as all enterprises, except agriculture, conducted for gain, profit or income, and extends to personal service occupations. Property is to be listed as of the last day of December of the preceding calendar year. If a year end other than December 31 is used for Internal Revenue purposes, then that year end must be used for personal property purposes. Use the year ending in the previous calendar year. If you have not been engaged in business in Ohio for twelve months prior to that year end, then you must use December 31. (Ohio Admin. Code 5703-3-04)

DEPRECIABLE ASSETS

Depreciable assets should be listed at their TRUE VALUE, which may be greater or less than their book value as of the taxpayer's listing date. The Tax Commissioner has prescribed a method of computing the true value to be used in lieu of book value. This method uses composite annual allowances, varying by business. The composite prima facie valuation procedure for use in filing personal property tax returns may be obtained upon request from the Tax Commissioner. Form 937 is the prescribed form for making this computation.

List in Schedule 2 all assets used in manufacturing, mining, laundries, towel and linen supply and dry cleaning plants, stone and gravel plants and radio and televisions broadcasting. List in Schedule 4 all other assets, except inventories.

EXEMPT PROPERTY

Includes property used in agriculture, property for which an exempt facility certificate has been applied for or certified exempt, patterns, jigs, dies and drawings not held for sale, construction in progress not capable of use, and registered motor vehicles and aircraft.

LEASED PROPERTY

Must be listed by the owner, regardless of the terms of the lease. If the lessee is obligated to purchase the property, then he is deemed to be the owner, otherwise the lessor is deemed to be the owner. If you lease property to a public utility or an inter exchange telecommunications company, contact The Department of Taxation, Property Tax Division for instructions. Lessees must list all tangible personal property held under lease on tax listing date on Tax From 921 Ohio Balance Sheet Exhibit C.

TRUE VALUE COMPUTATION

Form 937, True Value Computation, provides for assembling the data necessary to determine the aggregate true value of tangible personal property. A separate computation is necessary for each taxing district involved and, within a given taxing district for each business activity assigned a different class.

Costs of taxable property at the end of the previous year are to be shown by year of acquisition (Col. 1, Col. 2). Additions, disposals and transfers occurring during the year are to be entered at cost, opposite the year in which they were acquired (Col. 3, Col. 4). The resulting costs remaining at year-end are then listed (Col. 5); their total must equal the beginning-of-year total plus additions and transfers-in, less disposals and transfers-out. The valuation percentages for the specified class are then copied into place (Col. 6). Each year-end cost is then multiplied by the corresponding valuation percentage (Col. 7). The column total is the true value and should be carried to the appropriate schedule (Schedule 2 or 4) in the tax return.

Column (5) totals must reconcile with ledger accounts, except that; property written off the records but still physically on hand must be included in the computation, property disposed of but not written off the records should be deducted, and any costs that are to be included as full cost may not have been capitalized on the ledger account. These exceptions should be separately identified in the computation, Cost for non-taxable property such as registered motor vehicles, licensed aircraft, property taxed as real estate, or certified pollution control facilities should not be included.

Full costs must be shown. Cost must include inbound freight, millwrighting, overhead, investment credits, assembly and installation labor, material and expenses, and sales and use taxes. Premium pay and payroll taxes are includable in labor costs. Costs may not be reduced by trade-in allowances. Cost of major overhauls are to be treated as capitalized and listed as acquisitions in the year in which they occur. Form 937 or a facsimile is required to be filed with the tax return.

Listed below are the valuation percentages for the six class lives. For assets used in manufacturing, listed in schedule 2, Class VI is the most common class. Assets used in retail trade, non-manufacturing activities, and general off ice equipment listed in schedule 4, are most often valued using Class III. To determine the prescribed class life for your business activity(s), consult the Departments publication "True Value of Tangible Personal Property." The smallest percentage in each class determines the minimum acceptable value so long as the property is held for use in business.

AGE	STAND-ALONE COMPUTERS	CLASS I	CLASS 11	CLASS III	CLASS IV	CLASS V	CLASS VI
1	75.0	90.0	92.0	93.2	93.9	94.3	94.4
2	60.0	63.3	76.3	82.8	86.3	88.1	88.9
3	45.0	44.0	60.6	72.4	78.7	81.8	83.3
4	30.0	32.0	46.1	62.0	71.1	75.6	77.8
5	15.0	20.0	37.9	51.5	63.8	69.3	72.2
6	15.0	20.0	29.8	42.2	55.8	63.1	66.7
7	15.0	20.0	21.6	36.3	48.2	56.9	61.1
8			20.0	30.5	40.6	50.6	55.6
9			20.0	24.6	35.4	44.4	50.0
10			20.0	18.8	31.1	38.2	44.4
11	COMPOSITE GROUP - LIFE RANGES			18.8	26.8	32.8	38.9
12				18.8	22.5	29.5	33.3
13				18.8	18.3	26.2	28.9
14					17.4	22.9	26.2
15					17.4	19.6	23.5
16				17.4	16.3	20.8	
17					16.3	18.1	
18					16.3	15.4	
19						15.4	
20						15.4	

NOTE: PERSONAL PROPERTY LEASED TO A PUBLIC UTILITY IN OHIO MUST BE VALUED THE SAME AS IF OWNED BY THE PUBLIC UTILITY. PLEASE CONTACT THE DEPARTMENT FOR THE APPROPRIATE VALUATION METHOD.

INVENTORIES

Ohio law requires inventories of manufacturers and merchants to be listed on the average monthly basis. The average value is determined by dividing the sum of the month-end values in each taxing district by the number of months engaged in business in Ohio in that year. Ex; A merchant moving from taxing district "A" to taxing district "B" during the year would report the monthly values for each taxing district separately and divide the total of each by the number of months in business in Ohio. If monthly inventory records are not maintained, a gross profits computation may be used. (Ohio Admin. Code 5703-3-16)

The value of manufacturing inventory must include the costs of raw material, goods-in-process and finished goods. Goods-in-process and finished goods must include all-factory burden and overhead costs attributable to the manufacturing facilities and process. Such costs include, but shall not be limited to, indirect labor, insurance, utilities, taxes, transportation, rents and leases, repairs and maintenance, depreciation and amortization. (Ohio Admin. Code 5703-3-27). The value of merchandising inventory must include the costs to acquire the inventory, taxes and freight. Inventories carried at retail must be restated at cost. Consigned manufacturing or merchandising inventory must be listed by the owner, but inventory consigned to a merchant from outside Ohio must be listed by the merchant.

Inventories of repair and maintenance parts, as well as equipment held as spare parts, are valued at 100% of the cost of the amount on hand at year end. reported in Schedule 4, and listed at 25%. The supply items of a manufacturer, the costs of the final product, and supply items of all other taxpayers are to be valued at the cost of the amount on hand at year end reported in Schedule 4, and listed at 25%. Such inventories include those of mines, quarries, laundries, dry cleaners, contractors, repair shops, garages, etc. This also includes office supplies and supplies used in the normal business activities.

TAXING DISTRICTS

Property must be listed in the taxing district where it is located. Taxing district names normally consist of a township, city or village and school district. Cities may have more than one taxing district. If you do not know your taxing district, check your real estate bills or contact your County Auditor.

WHAT SERVICES CAN I USE TO MAIL MY RETURN?

Approved delivery services include:

- Federal Express Corp - FedEx Priority Overnight, FedEx Standard Overnight, FedEx 2nd Day Air
- United Parcel Service - UPS Next Day Air, UPS Next Day Air Saver, UPS 2nd Day Air, UPS 2nd Day Air A.M.

LINE INSTRUCTIONS FOR COMPLETING FORM 920

Enter all identification information. Please indicate the taxpayer name as registered with the Ohio Secretary of State if a corporation or with the local County Auditor if a vendor's license is held. Indicate the type of business organization, if not a corporation, indicate whether it is a sole proprietorship, partnership, joint venture, etc.

LINE 1A **TAXING DISTRICT NUMBER** ... Enter the correct taxing district number, if known.

LINE 1 B **TAXING DISTRICT NAME** Enter the full exact taxing district name. (Township, City and School District)

LINE 2 **SCHEDULE 2** Enter the listed value by taxing district. (Rounded to the nearest \$1 0.00)

LINE 3 **SCHEDULE 3** Enter the listed value by taxing district. (Rounded to the nearest \$1 0.00)

LINE 4 **SCHEDULE 3A** Enter the listed value by taxing district. (Rounded to the nearest \$1 0.00)

* Please note listing percentage remains 23%.

LINE 5 **SCHEDULE 4** Enter the listed value by taxing district. (Rounded to the nearest \$1 0.00)

* Please note listing percentage remains 23%.

LINE 6 **TOTAL LISTED VALUE** Add the listed values from Lines 2, 3, 4 and 5 and enter here. **If the total listed value is less**

LINE 7 **\$10,000 EXEMPTION** Enter the allowable exemption by taxing district.

LINE 8 **TAXABLE VALUE** Subtract the amount on Line 7 from the amount on line 6 and enter here.

LINE 9 **TAX RATE** Enter the tax rate for the taxing district.

LINE 10 **TAX** Multiply the amount on Line 8 by the amount on Line 9 and enter here. Since tax rates are expressed in dollars per \$1000 of taxable valuation, you must multiply the "taxable value" on Line 8 by the "tax rate" on Line 9 and enter it here (i.e., rate of \$65.00 converts to .06550).

LINE 11 **ENTER THE AMOUNT PAID WITH THE RETURN., (MINIMUM OF 1/2 TOTAL TAX)**

LINE 12 **ENTER BALANCE DUE FOR EACH TAXING DISTRICT.**

Machinery and Equipment – Schedule 2. List at 25% machinery, repair parts, small tools, etc., used in manufacturing, mining, laundries, dry cleaning, towel and linen supply, stone and gravel plants, and radio and television broadcasting. If the value of equipment is based on other than book value, attach detail of computation.

Taxing District	Description	True Value	Percent	Listed Value
			25	
			25	
			25	
			25	
			25	
			25	
Total (Carry listed value by taxing district to line 2 on front of return)			25	

Inventories – Schedules 3 and 3A. Monthly inventory values are required of merchants and manufacturers.

Source of Values Listed	Method of Valuing Inventories Listed			
Perpetual inventory _____	FIFO cost _____	Retail _____		
Physical inventory _____	LIFO cost _____	Other _____		
Gross profits method _____	Book Adjustments	Date	Amount	DR/CR
Dates physicals taken _____	Book to physical			
_____	LIFO reserve			
Net sales \$ _____	Other reserves			

	Schedule 3 Manufacturing Inventories		Schedule 3A Merchandising Inventories		
	Taxing District	Taxing District	Taxing District	Taxing District	Taxing District
	Book Value	Book Value	Book Value	Book Value	Book Value
Months in Business					
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total Values					
Average Values Divide by No. of Months					
List at 23% of Average Value					

(Carry listed value by taxing district to line 3 or 4 on front of return)

Schedule 4 – Furniture, Fixtures, Machinery and Equipment and Supplies Not Used in Manufacturing. List at 25% furniture, fixtures, machinery and equipment, supplies, small tools and repair parts not used in manufacturing, inventories of other than a manufacturer or merchant and all domestic animals not used in agriculture. List property used by public utility companies, and other property used in generating and distributing electricity to others at the listing percentage for that type of property. Contact the Property Tax Division for instructions. If the value is based on other than book value, attach details of the computation.

Taxing District	Description	True Value	Percent	Listed Value
			25	
			25	
			25	
			25	
			25	
			25	
Total (carry listed value by taxing district to line 5 on front of return)			25	

Ohio Balance Sheet

(Required to be Filed with Tax Form 920)

Name _____ FEIN/social security number _____

Balance sheet as of _____ 2004

Assets	Within Ohio Net Book Values	Total Net Book Values
1. Cash and deposits		
2. Notes and accounts receivable		
3. Inventories		
A) Manufacturing		
B) Merchandising		
C) Supplies - manufacturing		
D) Supplies - other		
E) Consigned		
F) Agricultural machinery and equipment (merchandise)		
G) Exempted inventory (including foreign trade zone)		
H) Other inventory		
4. Investments		
5. Land		
6. Buildings	Ohio Cost	
A) Taxed as real estate		
B) Taxed as personal property		
7. Leasehold improvements		
A) Taxed as real estate		
B) Taxed as personal property		
8. Machinery and equipment		
A) Taxed as real estate		
B) Taxed as personal property		
9. Furniture and fixtures		
10. Personal property leased to others		
A) Taxable		
B) Non-taxable		
11. Capitalized leases		
12. Exempt personal property located in an enterprise zone (attach form 913 EX) or a hazardous substance reclamation area		
13. Certified exempt facilities		
14. Patterns, jigs, dies and drawings		
15. Construction in progress		
A) Real property		
B) Personal property capable of use		
C) Personal property not capable of use		
16. Small tools		
17. Vehicles and aircraft		
A) Registered or licensed		
B) Other		
18. Other assets		
19. Total assets		

Liabilities and Net Worth

20. Notes, accounts payable, bonds and mortgages	
21. Accrued expenses	
22. Other liabilities, deferred credits	
23. Preferred stock	
24. Common stock	
25. Additional paid-in capital	
26. Retained earnings	
27. Appropriated earnings	
28. Owner's capital	
29. Other	
30. Total liabilities and net worth	

2005 Exhibits for Balance Sheet Reconciliation and Leased Property/Consigned Inventory

Exhibit A – Reconciliation of Balance Sheet Line Numbers 3, 8B, 9, 10, 13, 15B and 16

B/S Line No.	Book Value	Value Returned	Difference	Reconcile Differences

Exhibit B – Please provide a brief description of leasehold improvements and machinery and equipment taxed as real (lines 7A and 8A).

B/S Line No.	Itemization	Amount

Exhibit C – Leased Property

List all tangible personal property held under lease on tax listing day.

Name and Address of Property Owner	Lease: Start Date	Lease: Ending Date	Type of Property	Gross Annual Rental

Exhibit D – Inventory Held Under Bailment, Consignment, Contract Agreement

List all inventories held on consignment or as bailment, or under contract, and in your possession during the reporting period and not listed in this return.

Name and Address of Inventory Owner	Inventory Type (Mfg or Mer)	Inventory Location Address	Estimated Average Value

**Return of Exempt Personal Property Located in an
Enterprise Zone or Hazardous Substance Reclamation Area**

For accounting period _____ to _____ 2004

Taxpayer name _____

Address of business in zone or area _____

City _____ State _____ ZIP _____

Taxing district name and number _____

--	--	--	--	--	--

State taxing district number

Type of Agreement	Date Agreement Effective	Percent of Exemption	Period of Exemption
_____ Reclamation area	_____	_____ %	_____ Years
_____ Municipal enterprise zone	_____	_____ %	_____ Years
_____ County enterprise zone	_____	_____ %	_____ Years

Time period for acquisition of eligible assets from _____ to _____

Any taxpayer who is party to an enterprise zone or hazardous substance reclamation area agreement must complete and submit this form with their taxable business property tax form 920/945. Taxable values should be determined as prescribed by the tax commissioner.

R.C. 5709.62 (I), 5709.63 (I), and 5709.88 (H) read as follows: "After an agreement is entered into, the enterprise shall file with each personal property tax return required to be filed, while the agreement is in effect, an informational return on a form prescribed by the tax commissioner for that purpose, setting forth separately the property, and related costs and values exempted from taxation under the agreement."

Enterprise Zone Property – Listed Value Summary
All enterprise zone exemptions are limited per the terms of the agreement

	(A) Total List Value	(B) Exempt List Value	(C) Taxable Value (Deduct B from A) List on Form 920 or 945
1. Schedule 2 (nearest \$10)			
2. Schedule 3 (nearest \$10)			
3. Schedule 3A (nearest \$10)			
4. Schedule 4 (nearest \$10)			
5. Total listed value			

File a separate form 913 EX for each agreement and taxing district in which exempt property is claimed. File this form with form 920 or form 945. Remember to list the taxable portion of value (column C) on form 920 or form 945.

Declaration

I/we declare under penalties of perjury that this return (including any accompanying schedules and statements) has been examined by me/us and to the best of my/our knowledge and belief is a true, correct and complete return and report.

Person, other than taxpayer, preparing return _____ Date _____

Signature of taxpayer _____ Title _____ Date _____

Address _____

Printed name _____

Exempt Machinery and Equipment – Schedule 2. List at 25% machinery, repair parts, small tools, etc., used in manufacturing, mining, laundries, dry cleaning, towel and linen supply, stone and gravel plants, and radio and television broadcasting. If the value of equipment is based on other than book value, attach detail of computation.

Taxing District	Description	Total True Value	%	Listed Value	%	Exempt Listed	Taxable Listed
			25				
			25				
			25				
			25				
			25				

Carry listed values to page 1 "Listed Value Summary" as indicated: **Column (A)** **Column (B)** **Column (C)**

Exempt Inventories – Schedules 3 and 3A. List total amount of inventory located within the enterprise zone; monthly inventories are required.

Source of Values Listed	Method of Valuing Inventories Listed			
Perpetual inventory _____	FIFO cost _____	Retail _____		
Physical inventory _____	LIFO cost _____	Other _____		
Gross profits method _____	Book Adjustments	Date	Amount	DR/CR
Dates physicals taken _____	Book to physical			
Net sales \$ _____	LIFO reserve			
	Other reserves			

Months in Business	Schedule 3 Manufacturing Inventories		Schedule 3A Merchandising Inventories		
	Taxing District	Taxing District	Taxing District	Taxing District	Taxing District
	Book Value	Book Value	Book Value	Book Value	Book Value
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total Values					
A. Average Values Divide by No. of Months					
B. Total List Value at 23%					
C. Average Value – Inventory at Same Location for Year Preceding Agreement (100% Taxable)					
D. Average Value – Inventory Subject to Exemption (A - C)					
E. Average Value of Exempt Inventory (Line D x % of Exemption)					
F. List Value of Exempt Inventory (Line E @ 23%)					

Carry line B to page 1 "Listed Value Summary" line 2 or 3, column (A). Carry line F to page 1 "Listed Value Summary" line 2 or 3 column (B).

Exempt Furniture, Fixtures, Machinery and Equipment – Schedule 4. List at 25% furniture, fixtures, machinery and equipment, supplies, small tools and repair parts not used in manufacturing, inventories of other than a manufacturer or merchant and all domestic animals not used in agriculture. If the value of equipment is based on other than book value, attach detail of computation.

Taxing District	Description	Total True Value	%	Listed Value	%	Exempt Listed Value	Taxable Listed Value
			25				
			25				
			25				
			25				

Carry listed values to page 1 "Listed Value Summary" as indicated: **Column (A)** **Column (B)** **Column (C)**

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