

**GREENE COUNTY FAMILY & CHILDREN FIRST
FULL COUNCIL**

**MINUTES
AUGUST 1, 2011**

PRESENT:

NAME	ORGANIZATION
JASON MCCAULEY	GC JUVENILE COURT
SUE GIGA	DIRECTOR, GC FCF
KATHY GORBY*	CORS-XENIA AREA COORDINATOR & SITE SUPERVISOR
BETH RUBIN*	GCDJFS, DIRECTOR
BRIAN JARVIS*	REPRESENTATIVE FOR CITY OF BEAVERCREEK
KENT YOUNGMAN*	PRESIDENT/CEO, GC MHRB
MARK MCDONNELL*	HEALTH COMMISSIONER, GCCHD
SUSAN ALBERTER	EXE. DIRECTOR, GCCSB
TOM OTTO	TCN YOUTH SERVICES
SUSAN LOPEZ	GC B/S FRC
DEBORAH MATHESON	GC FVPC
KAY WEBSTER	GC PUBLIC LIBRARY
GRETA MCKENZIE	GC PARENT REP-CASA
TERRY THOMAS*	SUPERINTENDENT, GC ESC
PAMELA HARRIS	PARENT REPRESENTATIVE
MELANIE HART	OSU EXTENSION
HOWARD POSTON*	GREENE COUNTY ADMINISTRATOR
NICK VERHOFF*	SUPERINTENDENT, BEAVERCREEK SCHOOLS
DAN SCHROER	SUPERINTENDENT, GC CAREER CENTER
MEG GILLIS*	GC UNITED WAY
CHUCK WYSS*	OH DEPT OF YOUTH SERVICES
KATHLEEN DIEGELMAN	FAMILY SOLUTIONS CENTER
PATRICIA LONG	GC PARENT ADVOCACY CONNECTION
PAMELA HAMER	FCF – HMG PROJECT DIRECTOR
LINDA WAREHIME	FCF – ADMIN SUPPORT

* Mandated Members

The meeting was called to order by Beth Rubin @ 9:10 a.m. She thanked everyone for coming. Introductions were made.

REVIEW/APPROVAL OF MAY 2011 MINUTES (MS. RUBIN):

Minutes from the May 2011 Full Council meeting were reviewed. As there were no additions or corrections, a motion to accept the minutes as presented was made by Meg Gillis, seconded by Howard Poston and passed without exception.

REVIEW AND APPROVAL OF AUGUST 2011 PROGRAM REPORT (MS. RUBIN):

Ms. Giga advised that the report was complete and speaks for itself and there were no further comments. As there were no additions or corrections, a motion to approve the report as presented was made by Kay Webster, seconded by Brian Jarvis, and passed without exception.

COMMITTEE REPORTS

Steering Committee – Beth Rubin reported the Steering Committee last met on June 6 and normal business was conducted. Ms. Giga discussed the Shared Plan and there was a HMG update, which will be discussed today in greater detail.

Audit-Finance Committee: Ms. Rubin reported that the Audit/Finance Committee had met earlier this morning and reviewed the January-June 2011 Fiscal Report, the April-June 2011 Admin Allocation & Expense Reallocation Report, and the January-June 2011 Admin Fiscal Report. Ms. Giga distributed letter from David Yost, Ohio State Auditor with results of the Agreed upon Procedure. Ms. Hamer from HMG asked for approval to submit HMG Home Visiting Subsidy Agreement in order to access State General Revenue funds. Ms. Hamer also asked for committee approval to enter into contracts with CORS for Home Visiting and GCCHD for Service Coordination. Ms. Rubin reported that the Committee would be recommending approval of all reports to the Steering Committee with a slight correction on Admin Allocations.

A BETTER CHILDHOOD-ECCC (PAM HAMER):

Ms. Hamer reported that their last meeting was July 12. New procedures for Hospital to Home were reviewed which included soliciting input from the Parent Involvement Committee. There was a very good presentation from Children's Services Board. The next meeting will be in October and K.B. Von Derau from Council on Aging will be making a presentation. E3C's elected two new officers: Kim Kramer from the Mini University is Chair, Gregg Yoxheimer from CSB is Vice-Chair.

PARENT INVOLVEMENT COMMITTEE (GRETA MCKENZIE):

Ms. McKenzie reported that meetings were held in May and July. The committee was updated on MHRB'S new initiative "Simple Gifts"; the Shared Plan and OCBF application; the CAP school supply and clothing give-away, the Good Behavior Game, HMG transition and Early Childhood. There was also some discussion on TCN/FSC'S alcohol and drug programming structure. Ms. Giga plans to invite a representative to the next meeting which is scheduled for September 19th. Ms. Lammers shared the recently revised Hospital to Home procedures for Help Me Grow to solicit input from the group.

OCBF SHARED PLAN AND OCBF APPLICATION(MS. GIGA):

Ms. Giga distributed a copy of the SFY2012 Operational Capacity Building Funds application and the Shared Plan for SFY 2012-2016. Both documents were reviewed in detail. The three targeted areas, in the Shared Plan are: School Readiness; Middle School Substance Abuse; and increase access to mental health services. Each proposed strategy was presented with the lead agencies providing some details and background. Information was provided by Kent Youngman (MHRB), Pam Hamer (FCFC/HMG), Tom Otto (TCN/FSC), and Meg Gillis (United Way). A sheet was passed around asking agencies to indicate a contact person if they wanted to become involved in the school readiness and/or middle school substance abuse activities. After some discussion, a motion to approve the OCBF application and Shared Plan was made by Meg Gillis, seconded by Mark McDonnell, and was passed without exception. The application and plan will be submitted this week with full Council approval.

FCFC GOVERNANCE FOR SFY12 (Ms. Giga):

Ms. Giga distributed signature sheets for mandated members of the Council and for the Steering Committee. She also distributed the “Time to Renew your Membership” sheets to all non-mandated members. If the agency wants to continue on the Council, the form needs to be completed. Ms. Giga also distributed a ballot for the full Council membership to elect an organization to serve on the Steering Committee for a two-year term SFY12 and SFY13. Two organizations had expressed interest. Ms. Gillis asked if there was a way both organizations could serve on the Steering Committee. Ms. Giga noted that there were suppose to be two organizations, one elected each year, but that no one expressed interest last year. Mark McDonnell made a resolution that both organizations (OSU Extension and TCN/FCS) be on the Steering Committee with one of the two organizations serving a one-year term and the other serving a two-year term. The resolution was seconded by Meg Gillis and was passed without exception.

PUBLIC PARTICIPATION/ANNOUNCEMENTS

Meg Gillis reminded everyone of the Community Action Partnership’s school supply and clothing give-away being held on 8/19/11 at the Bellbrook Avenue location. She also advised that donations are down at the present time.

Melanie Hart advised the federal Fatherhood Grant was submitted by the state in July, and hopefully we will know the outcome in August.

Kathy Gorby noted they have room and are in need of more infants/toddlers to age three (3) for Kids Learning Place, but that there is a waiting list for the Kids Learning Center. She distributed brochures.

Susan Lopez from Bellbrook FRC advised that “Beds for Babies Program”, sponsored by a Bellbrook church, is no longer available.

Mark McDonnell advised that Planned Parenthood lost \$5.5M in grant funds, but that this did not affect Greene County.

There being no additional business, a motion to adjourn was made by Kent Youngman and the meeting adjourned @ 10:10 a.m.

Respectfully submitted,

**Linda Warehime, Admin Support Tech
Greene County Family & Children First**

Date