

# Greene County Prosecutor's Office, Victim/Witness Division Volunteer Advocate Training

**AGENCY PURPOSE:** The Victim/Witness Division was established to provide crisis intervention assistance, advocacy and support to victims of felony crimes. From the time a crime is reported and throughout the criminal justice process, victim advocacy services are available.

**POSITION:** On-Call Volunteer Advocate

## **QUALIFICATIONS:**

- Must be 21 years old.
- Must have a phone and reliable transportation, to respond to hospitals or law enforcement agencies.
- Must submit to a criminal background check.
- Must complete volunteer application in a timely manner.
- Volunteers should have good communication and listening skills.
- Volunteers must follow established policies and procedures of the Division.
- Must complete the required twenty-one (21) hour volunteer training course.
- Must communicate with volunteer coordinator regarding availability.
- Be able to complete crisis response report and relay information to Division staff.

## **TIME COMMITMENT:**

- Volunteers must agree to service with the Division for a period of one year.
- Must have on call availability of three days per month.
- On call availability defined as evenings and weekends.
- Training will begin May 3, 2011, twice weekly for three weeks, in the evenings.

To inquire about training or the volunteer position, please contact Victim/Witness Division Staff (Candice Allex) at 937-562-5614 or [callex@co.greene.oh.us](mailto:callex@co.greene.oh.us).