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Education Update

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Administrator Update

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IV. Correspondence

- Thank you – To Lee from School Teacher

V. Old Business

A. Annual Plan of Work January 2017

B. Committee Reports Urban Committee – David Quallen
 Education Committee – Doug Anderson
 Rural Management – Doug Bailey
 Program and Legislative Committee – Kim Snyder

C. OFSWCD Federation Meeting- February 26th- 28th- \$165 for both days/\$131 for room

How many will go Staff: _____ Board: _____

Delegate: _____

Motion: _____ 2nd _____

D.

VI. New Business

A. Employee Leave Balances as of January 20, 2017

Employee	No Sick Leave Annual/Comp. dollars only	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$2,653.98	123.00	197.31	19.00	0.0	\$18.690
Lee Eltzroth	\$2,316.59	107.40	221.94	13.13	0.0	\$19.220
Warren McCarren	\$2,580.04	82.74	1017.66	14.40	0.0	\$26.560
Amanda Middleton	\$2,151.04	94.30	111.44	3.43	0.0	\$22.010
Ken Middleton	\$6,132.42	208.76	1371.03	42.26	0.0	\$24.430
	\$15,834.06	616.20	2919.38	92.22	0.00	

Motion: _____ 2nd _____

B. Reorganization: (action)

Chair _____

Vice-Chair _____

Treasurer _____

Secretary _____

Member _____

Motion: _____ 2nd _____

C. Greene SWCD Building Inventory (action)

Motion: _____ 2nd _____

D. Certification of Fiscal Agents / Financial signatures

Fiscal Agent: _____

Alt. Fiscal Agent: _____

Motion: _____ 2nd _____

E. Public Records Training Designee (action)

Motion: _____ 2nd _____

F. Nominating Committee 2017

Motion: _____ 2nd _____

G. Donation of extra Soil Mini Grant funds to 2017 Malting Barley Conference and Trade Show of \$250

Motion: _____ 2nd _____

VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending December 31, 2016	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$ 183,073.33	9	\$1,918.65
District	\$ 52,971.01	2	\$430.00
District CD- Matures 2/7/18 (API 0.35%)	\$ 19,000.00	N/A	N/A

- Security Checking Account Interest for December 2016 – \$.43

- Security CD Interest for December 2016- none
- December 2016 Special Fund Expenses including salaries and benefits \$29,052.54
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion: _____ 2nd _____

VIII: Upcoming Meetings & Events

- 1/28-2/1- NACD Meeting, Denver, CO
- 2/26-2/28- OFSWCD Annual Meeting
- 7/16-7/18- SSS in Cincinnati

IX. Adjourn:

Motion: _____ 2nd _____ Time: _____

Special Fund 0015-0014								
For the Period from December 1, 2016 to December 31, 2016								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	12/1/16			Beginning Balance			175,532.06
110000	Special Fund Balance	12/7/16	R134095	GEN.	State funds	10,360.00		
110000	Special Fund Balance	12/9/16		CDJ	Salaries LE 151		8,872.48	
110000	Special Fund Balance	12/13/16	847225	CDJ	Public Emp. Retirement System		2,484.32	
110000	Special Fund Balance	12/13/16	848145	CDJ	Health Insurance LE 1513		6,038.45	
110000	Special Fund Balance	12/13/16	847226	CDJ	Life Insurance LE 1513		19.25	
110000	Special Fund Balance	12/16/16	R134300	GEN.	Tech assist MOU work	840.00		
110000	Special Fund Balance	12/20/16		CDJ	Workers Compensation LE1512		123.35	
110000	Special Fund Balance	12/21/16	848084	CDJ	Gr. Co. Services L 152		280.96	
110000	Special Fund Balance	12/21/16	848087	CDJ	USBank Corporate Payment Syste		23.95	
110000	Special Fund Balance	12/21/16	848083	CDJ	Bradstreet & Associates		380.00	
110000	Special Fund Balance	12/21/16	848087	CDJ	USBank Corporate Payment Syste		5.00	
110000	Special Fund Balance	12/21/16	848087	CDJ	USBank Corporate Payment Syste		106.74	
110000	Special Fund Balance	12/21/16	848088	CDJ	Verizon Wireless LE155		57.26	
110000	Special Fund Balance	12/21/16	848087	CDJ	USBank Corporate Payment Syste		1,140.20	
110000	Special Fund Balance	12/21/16	848087	CDJ	USBank Corporate Payment Syste		128.08	
110000	Special Fund Balance	12/21/16	848086	CDJ	OFSWCD LE157		100.00	
110000	Special Fund Balance	12/22/16		CDJ	Salaries LE 151		8,872.47	
110000	Special Fund Balance	12/22/16		CDJ	Medicare Matching LE 1513		247.76	
110000	Special Fund Balance	12/27/16	848212	CDJ	US Postal Service LE152		172.27	
110000	Special Fund Balance	12/29/16	R134490	GEN.	Ditch Maint 2016	11,593.81		
110000	Special Fund Balance	12/29/16	R134490	GEN.	Urban Work 2016	13,800.00		
110000	Special Fund Balance				Current Period Change	36,593.81	29,052.54	7,541.27
		12/31/16			Ending Balance			183,073.33
Reviewed by:		Date:						
Bradstreet & Associates								
Fiscal Agent								
District Administrator								

2017 Voucher Activity Special Fund										
VIP	requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date				Encumbered		015-0014-	Paid	paid	
16-0039152	11/10/16	US Bank Corp	116141		Ditch Supplies	\$ 400.00	5305.00			Encumbered
16-0033552	8/5/16	US Bank Corp	116141		AR Sandbox Educational Tool	\$2,200.00	5409.00	8/18/16	\$1,136.18	Encumbered -274.99 returned 9/7/16
17-0043030	1/20/17	OFSWCD	086681		Donation to the Ohio Envirothon Don Rehl	\$ 150.00	5409.00			Encumbered
Paid per Board Approval										
16-0039622	11/21/16	Verizon Wireless	01297		Hot Spot Services	\$ 60.00	5389.00	12/15/16	\$ 57.26	Paid
16-0039623	11/21/16	Greene Co. Services	04983		Fuel & Vehicle Services	\$ 500.00	5203.00	12/15/16	\$ 280.96	Paid
16-0039624	11/21/16	US Bank Corp	116141		Board Meeting Supplies	\$ 200.00	5203.00	12/15/16	\$ 23.95	Paid
16-0039625	11/21/16	Bradstreet & Assoc	850350		Accounting Services	\$ 500.00	5305.00	12/15/16	\$ 380.00	Paid
16-0039626	11/21/16	OFSWCD	086681		Area IV Dues	\$ 100.00	5432.00	12/15/16	\$ 100.00	Paid
16-0039992	11/28/16	US Bank Corp	116141		NACD Meeting Expenses	\$3,000.00	5407.00	12/15/16	\$1,140.20	Paid open
16-0039993	11/28/16	US Bank Corp	116141		Replacement monitors	\$ 200.00	5409.00	12/15/16	\$ 128.08	Paid
16-0039994	11/28/16	US Bank Corp	116141		Microsoft 365 Software Renewal for Laptop	\$ 200.00	5305.00	12/15/16	\$ 106.74	Paid
16-0041278	12/27/16	Postmaster of Dayton	13101		Postage for Tree Newsletter	\$ 172.27	5203.00	12/27/16	\$ 172.27	Paid
To Be Paid per Board Approval										
16-0040240	11/30/16	US Bank Corp	116141		Parking for LincPass	\$ 20.00	5305.00	12/15/16	\$ 5.00	To be Paid 0.75 1/26/2017
17-0042234	1/10/17	Kavanaugh's Office	056301		Office Supplies	\$ 40.00	5203.00	1/26/17	\$ 39.58	To be Paid
17-0042251	1/10/17	Bradstreet & Assoc	850350		Accounting Services	\$ 500.00	5305.00	1/26/17	\$ 309.00	To be Paid
17-0042252	1/10/17	Verizon Wireless	01297		Hot Spot Services	\$ 60.00	5389.00	1/26/17	\$ 57.26	To be Paid
17-0042253	1/10/17	The Printing Center	08922		Tree Newsletter	\$ 670.00	5408.00	1/26/17	\$ 662.63	To be Paid
17-0042254	1/10/17	US Bank Corp	116141		Wiper Blades for F-250	\$ 32.00	5305.00	1/26/17	\$ 30.92	To be Paid
17-0042255	1/10/17	Greene Co. Services	04983		Fuel & Vehicle Services	\$ 500.00	5203.00	1/26/17	\$ 136.11	To be Paid
17-0042256	1/10/17	Wright Way Store	126522		Storage Unit Rental (Feb, March, April, May)	\$ 310.00	5328.00	1/26/17	\$ 308.00	To be Paid
17-0043029	1/20/17	Donnellon McCarthy	03477		Copier Contract	\$ 400.00	5305.00	1/26/17	\$ 374.40	To be Paid
		Reviewed by:					Date:			
		Bradstreet & Associates								
		Fiscal Agent								
		District Administrator								

GSWCD District Account								
For the Period December 1, 2016 through January 23, 2017								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	12/1/16			Beginning Balance			52,557.58
111100	District Checking	12/15/16	R10508	GENJ	TAG	199.00		
111100	District Checking	12/15/16	4348	CDJ	Greene County Environmental Se		199.00	
111100	District Checking	12/30/16	R10520	GENJ	Checking Interest	0.43		
111100	District Checking				Current Period Change	199.43	199.00	0.43
		12/31/16			Fiscal Year End Balance			52,558.01
111100	District Checking	1/1/17			Beginning Balance			52,558.01
111100	District Checking	1/9/17	R10511	GENJ	Tree Sales	48.00		
111100	District Checking	1/10/17	R10512	GENJ	Tree Sales	80.00		
111100	District Checking	1/13/17	R10513-16	GENJ	Tree Sales	183.00		
111100	District Checking	1/17/17	R10517-19	GENJ	Tree sales	102.00		
111100	District Checking				Current Period Change	413.00		413.00
		1/23/17			Ending Balance			52,971.01
Reviewed by:		Date:						
Bradstreet & Associates								
Fiscal Agent								
District Administrator								

2017 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
16-49	Greene Co Environmental Services	Monies rec'd from TAG December 15 2016	\$ 199.00	4348	540902	12/15/16	Paid
To Be Paid per Board Approval							
17-1	Ohio Woodland Journal	Subscriptions for 4 area libraries	\$ 60.00	4349	543201	1/26/17	To be Paid
17-2	ODA- Soil and Water	TDP Level 2	\$ 370.00	4350	540701	1/26/17	To be Paid
	District CD held by Security Bank	Matures Feb 7, 2018 API 0.35%	\$19,000.00				
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Administrator	_____		_____			