



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Wednesday, February 26, 2020
2380 Bellbrook Ave, Xenia, OH
Conference Room**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed all those present.
 - A. **Roll call of Board members** – Present: Ms. Wendy Dyer, Ms. Anne Gerard, Mr. Todd Hiney, and Mr. Woody Stroud. Excused: Ms. Blanche Casey, Mr. David Reid, Mr. David Middleton,
 - B. **Staff members** – Mr. Ken Collier, Ms. Marilyn Ratcliff, Mr. Dennis Green (First Transit), Mr. Jason Brun (First Transit), Ms. Christi Greene.
 - C. **Guests** – Ms. Elizabeth Baxter, Miami Valley Regional Planning Commission
2. **Approval of Meeting Minutes**
 - A. January 29, 2020– Mr. Hiney moved to approve the minutes as written. Ms. Dyer seconded the motion. The vote was Ms. Gerard-yes, Mr. Hiney-yes, Ms. Dyer-yes, and Mr. Stroud-yes. The minutes were approved.
3. **Public Comment** – None
4. **Action Items**
 - A. **Other**
 1. **Resolution 2020-2-26-01 – Contract Clause Addendum** - Ms. Gerard moved that the Transit Board approve that the Administrative Reconsideration Clause be added to the current contract with First Transit to be in compliance with the requirements of the Federal Transit Administration (FTA) for Disadvantaged Business Enterprise (DBE). Ms. Dyer seconded the motion. The vote was Ms. Gerard-yes, Mr. Hiney-yes, Ms. Dyer-yes, and Mr. Stroud-yes. The resolution was approved.
5. **Reports**
 - A. **Board Chairperson Report**
 1. Miami Valley Regional Planning Commission (MVRPC) Executive Director report:
 - a. Mr. Stroud noted from the Executive Directors report that the Economic Development Administration announced a grant award to MVRPC in the amount of \$900,000.00, to support Regional Disaster Recovery efforts.
 - b. Mr. Stroud distributed a handout outlining the Miami Valley Disaster Recovery Leadership Board of which he has accepted appointment as chair. The first Miami Valley Disaster Recovery board meeting will be held on Friday, March, 06, 2020.
 2. Census
 - a. Mr. Stroud advised that Census Day is April 1, 2020 and encourages participation. Mr. Collier announced that Ms. Webster is serving on the Greene County Census Complete Count Committee and promotional magnets have been placed on vehicles.
 3. Rideshare Program
 - a. Mr. Stroud discussed the Rideshare Program managed through MVRPC. Mr. Stroud encouraged Board members to review the Rideshare Program information that he provided. Ms. Baxter (MVRPC) added that the rideshare program is part of the Go Ohio Commute program, which seeks mobility options for individuals.

B. Chief Financial Officer Report

Ms. Ratcliff presented the January financial and productivity reports.

B. Mobility Manager Report

Mr. Collier presented the January Mobility Management report in Ms. Webster’s absence. Ms. Baxter added she will be working with Ms. Webster on the Travel to Independence program and the first meeting is scheduled for March at the Beaver Creek Senior Center. Mr. Collier reported Ms. Webster is working on Miami Valley Ride Finder to include Clark and eventually all other counties in Greater Regional Mobility Initiative (GRMI).

C. Executive Director Report

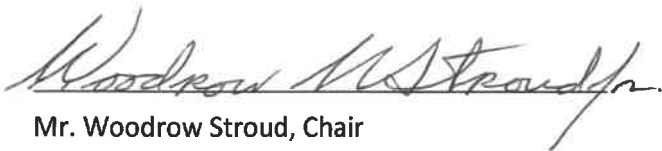
Mr. Collier reviewed the January Executive Director Report and Comments and Complaints. Mr. Collier reported that the MVRPC Technical Assistance Committee (TAC) approved recommending the Draft SFY 2021-2024 Transportation Improvement Program (TIP) to the MVRPC Board for approval. The draft includes Greene County Transit Board planned projects for operating assistance, preventative maintenance and vehicle purchase. Mr. Collier reported that corrective actions for the 2019 Triennial review were submitted on January 27. Mr. Collier reported new transportation options available for Developmental Disabilities riders to include volunteer activities, post-secondary educational programs, and internships or practicums.

First Transit Report

1. Mr. Green informed the board of new driver training at First Transit which offers more on the road driving than classroom instruction.
2. Mr. Green reviewed practices in place by drivers and staff to prevent the spread of illness to staff, drivers and passengers both on the buses and in the office.

Upcoming meetings and events: Finance Committee (3/17-12 pm), Personnel Committee (4/21 – 12 pm), Transit Board (3/17 – 8 am).

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.



Mr. Woodrow Stroud, Chair

3/25/2020

 Date