

**FAMILY & CHILDREN FIRST COUNCIL
AUDIT/FINANCE COMMITTEE**

June 8, 2020

PRESENT:

Jaril Arnold	GC Family & Children First
Jennifer Calhoun	GC Board of County Commissioners
Deb Cordell	GC Family & Children First
Brittany Hensley	GC Juvenile Court
Melissa Howell	GC Public Health Department
John LaRock	GC Board of Developmental Disabilities
Brent Lewis	GC Family & Children First
Debbie Matheson	Family Violence Prevention Center
Greta Mayer	GC Mental Health Recovery Board
Beth Rubin	GC Department of Job & Family Services

Ms. Mayer called the meeting to order at 8:33 A.M.

REVIEW/APPROVAL OF MINUTES FROM FEBRUARY 2020

Minutes for the February 2020 Audit/Finance Committee were reviewed. A motion to approve the minutes was made by Ms. Rubin, seconded by Ms. Hensley. The motion passed without exception.

REVIEW/APPROVAL OF THE FISCAL REPORTS: APRIL 2020

Ms. Cordell presented the Fiscal Report. The Family Stability expenses were lower due to COVID-19 and the revenues are a little higher.

The expenses in Shared Youth Placements looks really low due to the timing of the invoices. It is expected in the month of June that things will even out. The revenue is high due to several payments being received from Multi Youth Systems but the correct invoices still have not been submitted by the providers.

Council Admin is where it should be. The expenses look higher due to the payments to the State Audit for the CY2017 and 2018 that should have been paid last year but due to the length of time it took to complete the audit, the payments were made this year.

Ms. Cordell stated the FCSS grant for \$35,383 is grossly underspent. We have been underspending however, due to COVID-19, we are unable to meet our clients face to face and provide services for them, which is a requirement of this grant. There are ideas for spending the

money but due to losing the time in March through May of not being able to have face to face contact, the money will most likely not be spent in its entirety.

Help Me Grow invoices for January through March have been submitted and this is reflected in this report. A payment in the amount of \$131,347 is expected from DODD. The target for this grant is 75% and it is currently at 73%. This grant will be underspent due to COVID-19. The SFY2021 hasn't been released yet but we are expecting some cuts to the Help Me Grow funding.

Ms. Mayer asked for a motion to recommend acceptance of the Fiscal Report. Motion to accept was made by Ms. Howell and seconded by Ms. Matheson. The motion passed without exception.

REVIEW/APPROVAL - ADMIN RECONCILIATION JANUARY – MARCH OF 2020

Ms. Cordell discussed January through March of 2020 Admin reconciliation and expense reallocations. The Admin Reconciliation is right where it should be with 73% being county and 27% being council. Currently, the Auditor's Office is directed to split the cost at 75% for county and 25% being council. Ms. Cordell recommended the split to remain as such until after the June reconciliation. If the split remains at 73%/27%, a recommendation will be made to change to this.

Ms. Mayer asked for a motion to recommend acceptance of the Admin reconciliation and expense reallocations. Motion to accept was made by Ms. Rubin and seconded by Ms. Calhoun. The motion passed without exception.

OTHER ITEMS AT THE DISCRETION OF CHAIR/DIRECTOR

Ms. Cordell acknowledged council dues have been received from all agencies with the exception of two. Friendly reminders were sent to the two to see if they want to contribute. Another agency reached out and asked for an invoice so we hope they will contribute.

The next meeting is Monday, August 3, 2020 at TBD at 8:30 A.M.

There being no further business the meeting was adjourned at 8:46 A.M.

Respectfully submitted,



**Jaril Arnold, Admin. Support
Greene County Family & Children First**

Approved:

Date: 8/3/2020