

**Board Meeting Minutes
Wednesday, June 24, 2020
2380 Bellbrook Ave, Xenia, OH
Via Conference Call**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed all those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Wendy Dyer, Mr. David Middleton, Mr. David Reid, and Mr. Woody Stroud. Excused: Ms. Anne Gerard, Mr. Todd Hiney.
 - B. **Staff members** – Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Mr. Don Fleming (First Transit), Mr. Jason Brun (First Transit), and Ms. Christi Greene.
 - C. **Guests** – Ms. Elizabeth Baxter (MVRPC)
2. **Approval of Meeting Minutes**
 - A. May 27, 2020– Ms. Dyer moved to approve the minutes as written. Mr. Reid seconded the motion. The vote was Ms. Casey-yes, Ms. Dyer-yes, Mr. Middleton-yes, Mr. Reid – yes, and Mr. Stroud-yes. The minutes were approved.
3. **Public Comment** – None
4. **Action Items**
 - A. **Other**
 1. **Resolution 2020-06-24-01-** Mr. Middleton moved that the Transit Board approve the purchase of 9 Ford/El Dorado light transit vehicles from Myers Equipment Corporation with a unit price of \$85,842 for five 12-3 configurations and four 12-2 configurations at a unit price of \$79,198. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Dyer-yes, Mr. Middleton-yes, Mr. Reid-yes, and Mr. Stroud-yes. The resolution was approved.
 2. **Resolution 2020-06-24-02-** Mr. Middleton moved that the Transit Board approve the purchase of 10 Accessible Van vehicles with 1,000-pound capacity lift from Bus Service Inc. with a unit price of \$49,260 each. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Dyer-yes, Mr. Middleton-yes, Mr. Reid-yes, and Mr. Stroud-yes. The resolution was approved.
 3. **Resolution 2020-06-24-03 -** Ms. Casey moved to approve the one-year contract from July 1, 2020 to June 30, 2021 with the Greene County Department of Job and Family Services (GCJFS) to provide NET (Non-Emergency Transportation) Medicaid transportation. Mr. Reid seconded the motion. The vote was Ms. Casey- yes, Ms. Dyer-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The resolution was approved.
 - B. **Executive Session**
 1. At 8:20 am in accordance with ORC 121.22 (G) (1) to consider compensation for a public employee or official. Mr. Middleton moved the Transit Board enter into Executive Session. Mr. Reid seconded the motion. The vote was Ms. Casey-yes, Ms. Dyer-yes, Ms. Middleton-yes, Mr. Reid-yes, and Mr. Stroud-yes. The motion was approved.
 2. At 8:40 am the Transit Board returned to regular session.

5. Reports

A. Board Chairperson Report

1. Miami Valley Regional Planning Commission (MVRPC) Executive Director's Update: Mr. Stroud noted the following:
 - a. A Disaster Recovery Leadership Board has been established to provide strategic leadership, oversight, and transparency regarding the disaster recovery efforts of the May 2019 tornadoes in the region. Mr. Stroud is chairing this Board. Greene County Commissioner Bob Glaser is also serving on the Board.
 - b. Individuals whose homes were damaged by the May 30, 2019, tornadoes are encouraged to contact United Way's Helpline at 211 to get set up with a disaster recovery case manager.
 - c. MVRPC released the Sixth Edition of Miami Valley Trails Map & Guide, highlighting the Miami Valley Trails with over 350 miles of public trails crossing ten counties in Southwestern Ohio.
2. Mr. Stroud reviewed the MVRPC's Public Participation Policy outlining activities that require public participation and the corresponding public participation techniques.
3. Mr. Stroud reported that MVRPC is updating the Region's Long Range Transportation Plan (Plan2050) and reviewed the most recent Regional Report Card highlighting areas of scoring for System Performance, Safety, System Conditions, and Accessibility and the comparison of bottleneck severity before and after the I-75 Modernization Project. Mr. Stroud expects to see similar reports in the future showing the positive effects of the I-35 modernization project programmed in the current 2040 Plan.
4. Mr. Stroud reported the Greene County MVRPC Board members meeting was held in person with participants wearing masks and social distancing as they discussed economic development in the area, avoiding conflict with funding and that they will be researching how CARES Act money may affect future funds.

B. Chief Financial Officer Report

Ms. Ratcliff presented the May Financial and Productivity reports and that the Financial Audit should be finished by the end of July.

C. Mobility Manager Report

Ms. Webster presented the May Mobility Management report and provided a handout summarizing transportation needs and concerns from the 2020 Greene County Public Health Community Health Assessment.

D. Executive Director Report


Mr. Collier reviewed the May Executive Director report and Comments and Complaints. Mr. Collier also reported that the Operations and Maintenance RFP will be published July 31 after approval by the Board on July 29 and that the Selection Committee will review the proposals in early September and make their recommendation to the Board at the September meeting.

E. First Transit Report

Mr. Brun informed the Transit Board of precautions and continued efforts for the safety of passengers and staff during the coronavirus pandemic. He also informed the Board that copies of the warranty claims on the mini-vans will be provided to the Board and that funds available for the warranty claims will expire by next month due to vehicle mileage.

Upcoming meetings and events: Programs Committee (7/21 – Cancelled), Finance Committee (7/21 -12 pm), Transit Board (7/29 – 8 am).

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud, Chair

7/29/2020

Date