

**Board Meeting Minutes
Wednesday, March 29, 2017
2380 Bellbrook Avenue, Xenia, OH**

1. **Welcome and Introduction** – Chair, Woody Stroud, called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Anne Gerard, Mr. David Middleton, Mr. Woody Stroud. Excused: Mr. Todd Hiney, Mr. David Reid, Mr. Charles Rowland
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Mr. Dennis Green (First Transit).
 - C. **Guests:** Mr. Chad Whilding, City of Beavercreek
2. **Approval of Meeting Minutes**
 - A. **February 22, 2017** – Mr. Middleton moved to approve the minutes as written. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Stroud-yes. The minutes were approved.
3. **Public comment on Action Items – None**
4. **Action Items**
 - A. **Finance Committee Action Items – David Middleton**
 - **Resolution 2017-03-29-01 – Purchase 8 Light Transit Vehicles**

Mr. Middleton moved that the Board adopt the resolution to authorize the Executive Director to participate in the Ohio Department of Transportation contracts for the purchase of 8 Ford/El Dorado light transit vehicles form Whitworth Bus Sales with a unit price of \$69,779 which the Department has entered into pursuant to ORC 5513.01(B). Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Stroud-yes. The motion was approved.
 - **Resolution 2017-03-29-02 – Accessible Van Purchase**

Mr. Middleton moved the Board adopt the resolution to authorize The Executive Director upon review of and approval of specifications, in the name of the Greene County Transit Board, to participate in the Ohio Department of Transportation contracts for the purchase of 2 Ford/Mobility Transportation Services Accessible Vans from American Bus and Accessories, Inc., with a unit price of \$45,741 which the Department has entered into pursuant to ORC 5513.01(B). Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Stroud-yes. The motion was approved.
 - **Resolution 2017-03-29-03 – JFS Contract Amendment**

Ms. Casey moved the Board adopt the resolution agreeing to amend the maximum contract amount with Greene County Department of Job and Family Services for service provided form July 1, 2016 to June 30, 2017 to \$465,000. Ms. Gerard seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Stroud-yes. The motion was approved.
5. **Other Business - None**
6. **Reports**
 - A. **Board Chairperson Report**
 - Mr. Stroud reviewed the Miami Valley Regional Planning Commission’s (MVRPC) Executive Director’s Update.
 - Mr. Stroud reported the election of the MVRPC Executive Committee and MVRPC Officers for 2017/2018. Greene County office holders who are elected the Executive Committee are; Robert Glaser, Greene County Commissioner; Dan Kirkpatrick, Mayor, City of Fairborn; Deborah Wallace, Council member, City of Beavercreek. Mr. Stroud was re-elected to the Executive Committee. Elected as Chairperson, Carol Graff, Beavercreek Township trustee; First Vice-Chair John O’Brien, Miami County Commissioner; Second Vice-

Chair, John Beals, Councilmember, City of Centerville.

- Mr. Stroud distributed a MVRPC News Release announcing and discussed the award of \$36.7 Million in Federal Transportation Funds for roadway, traffic signal, bikeway, transit, and transportation improvements that will benefit the Miami Valley Region.
- Mr. Stroud reminded the Board of the upcoming MVRPC annual dinner April 19, 2017 at the Marriot at the University of Dayton.

B. Chief Financial Officer Report

- Ms. Ratcliff reviewed the February Financial Report and February Productivity Report.

C. Mobility Manager Report

- Ms. Webster presented her February Report sharing agency coordination efforts and travel training highlights. She discussed the meetings, events, travel training highlights, and trainings attended. Ms. Webster did a presentation on the updated version of Miami Valley Ride Finder Website at the MVRPC Human Transportation coordination Council Meeting.

D. Executive Director Report

- Mr. Collier reported the remaining JARC funds for Mobility Management Program were spent out in February and the grant will be closed out in March. 5310 Grant funding has been secured through MVRPC and Administered to Greater Dayton RTA to fund this program for the remainder of CY2017. This will be recorded as a local grant and GCTB will invoice Greater Dayton RTA monthly for the reimbursement at 80% of the costs of this program.
- Since induction of the Notification Module, dispatch has noticed a decrease in calls and there has also been a decrease in No Shows. Mr. Collier mentioned that TCN is reviewing No Show reports in order to keep the Greene CATS Scheduling Office updated on clients that do not need transportation service so TCN No Show rates can be decreased.
- Mr. Collier provided other updates on the Triennial Review, Procurement, and Weekend Flex Route Service. He reviewed 5 complaints received in February.

E. First Transit Report

- Dennis Green, General Manager of First Transit (FT), updated the Board on the construction progress at their worksite. He stated that new MDT's were ordered. FT is waiting on two MDT's before putting two new vehicles on the road, but will do so if the need arises.

Upcoming meetings and events: Transit Board (4/26, 8:00 am), OPTA (April 17-19), MVRPC Dinner (April 19)

6. Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud
Chair, Greene County Transit Board


Date