



*Safe, Reliable, and Accessible Public Transportation*

**Board Meeting Agenda  
Wednesday, October 25, 2017, 8:00 am  
2380 Bellbrook Ave. Xenia, Ohio 45385  
Conference Room**

- 1. Welcome and Introductions** – Woody Stroud
  - A. Roll call of Board members – Lucinda Flinn
- 2. Approval of September 27, 2017 Meeting Minutes** (pg. 2) – Woody Stroud
- 3. Public comment on Action Items** – Woody Stroud
- 4. Action Items**
  - A. Finance Committee – David Middleton
    - 1) Resolution 2017-10-25-01 – Lease Agreement (pg. 4)
    - 2) Resolution 2017-10-25-02 - First Transit Staffing (pg. 5)
  - B. Personnel Committee – Anne Gerard
    - 1) Resolution 2017 -10-25-03 – Table of Organization (pg. 6)
    - 2) Resolution 2017-10-25-04 – Job Description Updates (pg. 8)
  - C. Program and Services Committee – Woody Stroud
    - 1) Resolution 2017-10-25-05 – No Show Policy (pg.12)
    - 2) Resolution 2017-10-25-06 – Student Semester Flex Route Pass (pg. 13)
- 5. Other Business – None**
- 6. Reports**
  - A. Board Chairperson – Woody Stroud
    - 1) Miami Valley Regional Planning Commission (MVRPC)
      - a. Executive Director's Update (pg. 14)
      - b. Regional Profiles (handouts)
      - c. Transportation Performance Management Overview
      - d. Silver Tsunami (handout)
  - B. Chief Financial Officer – Marilyn Ratcliff
    - 1) September Financial Report (pg. 16)
    - 2) September Productivity Report (pg. 25)
  - C. Mobility Manager – Shannon Webster
    - 1) September Report – (pg.32)
  - D. Executive Director – Ken Collier
    - 1) September Report – (pg. 33)
  - E. First Transit – Dennis Green

**7. Adjournment**

**Upcoming Meetings and events:**

Programs and Services Committee (11/21 – 10:30 am), Finance Committee (11/21-12 pm), Transit Board (11/22- 8:00 am)