



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Wednesday, September 26, 2018
2380 Bellbrook Avenue, Xenia, OH**

- 1. Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Anne Gerard, Mr. Todd Hiney, Mr. David Middleton, Mr. David Reid, and Mr. Woody Stroud. Excused: Mr. Charles Rowland.
Staff Members: Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Lucinda Flinn, Mr. Dennis Green and Mr. Jason Brun (First Transit).
Guests: None
 - B. Recording of Meetings** - Mr. Stroud requested a motion to either approve or deny the request to audio record the Greene County Transit Board and Committee meetings. No motion being made the issue is mute.
- 2. Approval of Meeting Minutes**
 - A. August 22, 2018** – Mr. Middleton moved to approve the minutes as written. Mr. Reid seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The minutes were approved.
- 3. Public Comment-** None
- 4. Action Items**
 - A. Finance Committee** - Mr. Middleton
 - 1) **Resolution 2018-09-26-01 – Facility Lease-** Mr. Middleton moved that the Greene County Transit Board agree to the terms as outlined in the attached memo and authorized the Executive Director to prepare all documentation required and execute the signing of both the addendum and the new lease. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The motion was approved.
 - 2) Mr. Collier discussed the 2019 Budget Assumptions regarding Greene Inc. purchasing and operating their own fleet of vehicles and the possible change to a brokerage system for Non-Emergency Medical Transportation.
- 5. Reports**
 - A. Board Chairperson** - Mr. Stroud
 - 1) Mr. Stroud reviewed the MVRPC Executive Director’s Update. He noted an article highlighting Marketing & Public Outreach Coordinator, Laura Henry of MVRPC and requested Ms. Webster discuss the Go Ohio Commute program. Mr. Stroud also directed the members of the Board to the Grants & Funding Resources portion of the newsletter that offers links to available funding opportunities.
 - 2) Mr. Stroud handed out the updated and approved FAST Act Program from MVRPC with revisions to allow political jurisdictions that are members but not in the MVRPC region to apply for discretionary grant dollars.
 - 3) Mr. Stroud distributed and discussed the MVRPC’s Work Program completion report showing the status of Greene County Transit Board projects funded through MVRPC’s grant programs.
 - B. Chief Financial Officer Report**
 - 1) Ms. Ratcliff reviewed the August 2018 financial reports.

2) Ms. Ratcliff reviewed the August 2018 productivity reports.

C. Mobility Manager Report

1) Ms. Webster reviewed the August 2018 Mobility Manager report.

D. Executive Director Report

1) Mr. Collier reviewed the August 2018 Executive Director report.

2) Mr. Collier reviewed the August 2018 Comments and Complaints report regarding Greene CATS services and discussed responses and solutions.

E. First Transit Report

1) Mr. Green, General Manager of First Transit (FT) reported the details of a minor accident. A bus was rear-ended at a red light. There were no injuries and only minimal damage to the bumper of the bus.

2) Mr. Green reported that the interior work on the new addition to the FT Operations facility is finished and the staff have moved into the new offices.

3) Mr. Stroud relayed a compliment from Ms. Deborah Wallace, Beaver Creek Township Trustee, who expressed appreciation for the quality work Mr. Brun did on the repurposed bus for the Beaver Creek Township Fire Department.

Upcoming meetings and events: Personnel (10/11-4:00pm), Programs & Services (10/16-10:30am), Finance Committee (10/16-12pm), Transit Board (10/24-8:00am)

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud, Chair

10/24/2018
Date