



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Wednesday, October 24, 2018
2380 Bellbrook Avenue, Xenia, OH**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Anne Gerard, Mr. David Middleton, Mr. David Reid, & Mr. Woody Stroud. Excused: Mr. Todd Hiney, Mr. Charles Rowland. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Lucinda Flinn, & Mr. Dennis Green (First Transit).
Guests: None
2. **Approval of Meeting Minutes**
 - A. **September 26, 2018** – Ms. Casey moved to approve the minutes as written. Ms. Gerard seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The minutes were approved.
3. **Employee Recognition-** Mr. Stroud presented Ms. Webster with a plaque recognizing her for 5 years of service as Mobility Manager and for the positive impact she is having on our community as well as for being a good reflection on Greene CATS.
4. **Public Comment-** None
5. **Action Items**
 - A. **Personnel Committee** – Anne Gerard
 - 1) **Resolution 2018-10-24-01** – Position Reclassification-By mutual consent this resolution has been rescheduled to the November Transit Board meeting to allow the Greene County Personnel department to conduct a review of the proposed reclassifications.
 - 2) **Resolution 2018-10-24-02** – Step and General Wage Increase- By mutual consent this resolution has been rescheduled to the November Transit Board meeting to allow the Greene County Personnel department to conduct a review of the proposed reclassifications.
 - B. **Other** – Ken Collier
 - 1) **Resolution 2018-10-24-03** – ODOT UTP – Ms. Casey moved that the Greene County Transit Board authorize Kenneth D. Collier, Executive Director, to file an application and execute a grant for \$75,716 for FY2019 Urban Transit Program funds and to furnish such additional information as the Ohio Department of Transportation may require in connection with the application. Mr. Reid seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The motion was approved.
6. **Reports**
 - A. **Board Chairperson** - Mr. Stroud
 - 1) Mr. Stroud informed the Board that Mr. Rowland has submitted his resignation effective, November 1, 2018, because of work commitments that restricted his ability to attend Transit Board meetings. expressed his appreciation for his service and his willingness to assist with finding a replacement.
 - 2) Mr. Stroud reviewed the MVRPC Executive Director's Update highlighting articles regarding a vanpool option available to Wright Patterson Airforce Base employees who travel more than 25 miles each way,

MVRPC members awarded 29 transportation projects (the highest number ever), and noted the Grants & Funding Resources portion of the newsletter that offers links to available funding opportunities.

- 3) Mr. Stroud reviewed the initial pages of the Dayton Riverfront Plan presented at the MVRPC Board meeting. The plan will have 10 focal parks, encompasses 26 adjacent neighborhoods, and covers 4,000 acres including projects designed to make the rivers more accessible and help connect neighborhoods and surrounding communities. Funding for all projects has yet to be secured.
- 4) Mr. Stroud reviewed the revised MVRPC Transit Asset Management (TAM) plan and answered questions from the Board Members.

B. Chief Financial Officer Report

- 1) Ms. Ratcliff reviewed the September 2018 financial reports.
- 2) Ms. Ratcliff reviewed the September 2018 productivity reports.

C. Mobility Manager Report

- 1) Ms. Webster reviewed the September 2018 Mobility Manager report.

D. Executive Director Report

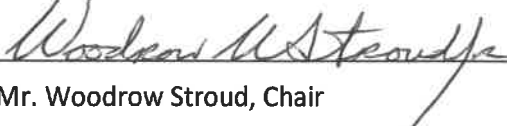
- 1) Mr. Collier reviewed the September 2018 Executive Director report.
- 2) Mr. Collier reviewed the September 2018 Comments and Complaints report regarding Greene CATS services and discussed responses and solutions.

E. First Transit Report

- 1) Mr. Green, General Manager of First Transit (FT) reported the details of a minor accident. A bus was side swiped by an oncoming car. There were no injuries and only minimal damage to the bus. The FT driver was not a fault.
- 2) Mr. Green reported that the renovation project except for the parking lot and landscaping is completed. An open house will be held when these tasks are finished.

Upcoming meetings and events: Programs & Services (11/20-10:30am), Finance Committee (11/20-12pm), Transit Board (11/28-8:00am)

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud, Chair

11/28/2018
Date