



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Tuesday, December 18, 2018
2380 Bellbrook Avenue, Xenia, OH**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Mr. Todd Hiney, Mr. David Middleton, Mr. David Reid, Mr. Woody Stroud. Excused: Ms. Anne Gerard
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Mr. Dennis Green (First Transit) Jason Brun (First Transit).
 - C. **Guests:** None

2. **Approval of Meeting Minutes**
 - A. **November 28, 2018** – Mr. Reid moved to approve the minutes as corrected. Mr. Middleton seconded the motion. The vote was Ms. Casey-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The minutes were approved.

3. **Public Comment-** None

4. **Action Items**
 - A. **Other-Ken Collier**
 - 1) **Resolution 2018-12-18-01 – Incidental Charter** - Mr. Middleton moved that the Greene County Transit Board adopt the CY2019 rate for incidental charter and miscellaneous agency work, effective January 7, 2019. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The motion was approved.
 - 2) **Resolution 2018-12-18-02 – Developmental Disabilities Contract Extension** - Mr. Hiney moved that the Greene County Transit Board authorize the signing of the addendum to extend the 2018 contract with the Greene County Board of Developmental Disabilities (GCBDD) at existing rates until June 30, 2019. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes and Mr. Stroud-yes. The motion was approved.

6. **Reports**
 - A. **Board Chairperson Report-** Mr. Stroud
 - 1) Mr. Stroud reviewed the Miami Valley Regional Planning Commission’s (MVRPC) Executive Director’s Update noting that Mr. Martin Kim, Director of Regional Planning at MVRPC, started the “Going Places” initiative. He also reported that the MVRPC Annual Dinner will be held on April 18, 2019.
 - 2) Mr. Stroud discussed MVRPC Planning Services and demonstrated how MVRPC can participate in and provide support in the development of transportation, land use, environmental, or strategic planning efforts.
 - 3) Mr. Stroud distributed the report of the 5310 Program of Projects 2018 allocations. The Greene County Transit Board was awarded a one year grant of \$50,000 to be used in 2019 for Mobility Management. Mr. Collier explained that an additional \$40,000 for an additional year of funding will be awarded in early 2019.
 - 4) **Committee Appointments:** Mr. Stroud appointed the following individuals to the:
 - a. Finance, Contracts and Audit Committee: Ms. Blanche Casey, Mr. John LaRock (GCBDD), Mr. David Middleton (Chair), Mr. Woody Stroud.
 - b. Programs and Services Committee: Ms. Kirsten Bean (Greene County Public Health), Mr. Todd Hiney, Ms. Amy McKinney (Greene County Job Family Services), Mr. David Reid (Chair), Ms. Jackie Rhodes (GCBDD), and Mr.

Woody Stroud.

- c. Personnel Committee: Ms. Anne Gerard (Chair), Mr. David Middleton, Mr. Rick Nelson, Mr. Woody Stroud.
- 5) Mr. Woody Stroud appointed Mr. Woody Stroud as the representative member to the MVRPC Board and appointed Mr. Ken Collier as alternate member. Mr. Stroud also appointed Mr. Collier as the representative to the Technical Advisory Committee and appointed Mr. Woody Stroud as the alternate representative.
- 6) Mr. Stroud provided the Board a copy of the Ohio Ethics Law Memoranda for Board and Commission Members. He highlighted the SUMMARY-COMMON SENSE WRAP-UP section noting that the Board and Commission members must avoid conflicts of interest and participating in decisions which result in personal benefit.

7. Chief Financial Officer Report

- 1) Ms. Ratcliff presented the November Financial and Productivity Reports

8. Mobility Manager Report

- 1) Ms. Webster presented her November report and shared her agency coordination efforts, travel training, meetings, events, and trainings she attended.
- 2) Ms. Webster demonstrated the new online interactive flex route mapping tools created with the assistance of the Greene County Global Info Systems department.

D. Executive Director Report

- 1) Mr. Collier reviewed the November Executive Director report.
- 2) Mr. Collier reviewed the November Comments and Complaints report regarding Greene CATS services and discussed responses and solutions.
- 3) Mr. Collier reviewed Board responsibilities and distributed a draft reformatted version of the Board policies that will be used by the committees to consider updated policies.

E. First Transit Report

- 1) Mr. Green, General Manager of First Transit (FT), stated the last of the cement driveways and walkways for parking area has been poured at the operation facility.
- 2) Mr. Green shared marketing strategy to entice new and retain current drivers.

Upcoming meetings and events: Personnel (Jan.-TBD), Programs & Services (1/22/19-10:30am), Finance Committee (1/22/19-12pm), Transit Board (1/30/19-8:00am)

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud

1/23/19

Date