



Greene County Transit Board
Providing Safe, Reliable, and Accessible Public Transportation

Board Meeting Minutes
Wednesday, March 26, 2014
Room 99 in 571 Ledbetter Road, Xenia, OH

1. **Welcome and Introduction** – Chair, Woody Stroud, called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Anne Gerard, Mr. Bill Perrill, Mr. David Middleton, Mr. Woody Stroud. Excused: Mr. Todd Hiney, Mr. Bud McCormick, Mr. David Reid.
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Mr. Dennis Green and Mr. Jason Brun (First Transit), Cassie Mayer (WSU Intern).
 - C. **Guests:** None
2. **Approval of February 26, 2014 Meeting Minutes**
 - A. Mr. Perrill moved to accept the minutes as amended. Mr. Stroud seconded the motion. The vote was Ms. Gerrard-abstained, Mr. Perrill-yes, Mr. Middleton-abstained, Mr. Stroud-yes. Due to abstentions from Board members not present at the February 26, 2014 meeting there was a lack of a majority to approve the minutes. The February 26th minutes will be reviewed again at the April 23, 2014 meeting.
3. **Public comment on Action Items** – None
4. **Action Items**
 - A. **Finance, Contracts and Audit Committee Action Items - None**
 - B. **Programs and Services Committee Action Items**
 - 1) **Mobile Data Tablet Proposal – Resolution 2014-03-01**, Mr. Middleton moved the adoption of Resolution 2014-03-01 to accept the RouteMatch tablet mobile data proposal as recommended by the Finance Committee. Mr. Perrill seconded the motion. Mr. Collier reviewed the proposal with the Board. The vote was Ms. Gerrard-yes, Mr. Perrill-yes, Mr. Middleton-yes, Mr. Stroud-yes. The resolution was adopted.
 - 2) **Purchase of Computer Tablets – Resolution 2014-03-02**, Mr. Perrill moved the adoption of Resolution 2014-03-02 to approve the purchase of computer tablets for the mobile data project as recommended by the Finance Committee. Ms. Gerrard seconded the motion. Mr. Collier reviewed the purchase details with the Board. . The vote was Ms. Gerrard-yes, Mr. Perrill-yes, Mr. Middleton-yes, Mr. Stroud-yes. The resolution was adopted.
 - C. **Personnel Committee Action Items - None**
 - D. **Other Action Items - None**
5. **Reports**
 - A. **Board Chairperson Report**
 - 1) **Miami Valley Regional Planning Commission (MVRPC)** – Mr. Stroud provided the most recent Executive Director Report and a list of the 2014/2015 Officers and Executive Committee on which Mr. Stroud will continue to serve. He also provided the survey results of the Going Places Implementation Tools project from the Commission Board and Technical Assistance Committee and a public participation summary. The final version will go to the MVRPC Board the first week

of April for consideration. Mr. Stroud encouraged Board members to register for the Annual Spring Dinner on April 23, 2014.

B. Chief Financial Officer Report

- 1) Ms. Ratcliff presented the Financial and Productivity and Service reports for January 2014. She noted operating expenses were significantly less than budgeted do to service reduction because of snowy weather. She also noted that the liability from the remaining gold and blue tokens no longer in use was closed out resulting in a one-time posting in January to the income account for tokens.

B. Mobility Manager Report

- 1) Ms. Webster presented her monthly report for February 2014. She highlighted the agency coordination efforts including MVRPC, Ohio Means Jobs, Mid-Ohio Regional Planning Commission, Fayette County, Springfield-Clark TCC, and EchoingU. She reported on the Car and Life Programs, and group Travel Training conducted for Abiding Christ Church GED/ESL participants in Fairborn, Veterans in transitional housing at the Dayton VA Campus being placed for employment in Greene County, EchoingU developmentally disabled high school students, and a Ohio Means Jobs Job seeker class.

C. Executive Director Report

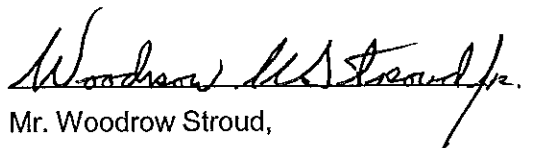
- 1) Mr. Collier presented his monthly report for February 2014. He outlined a plan to correct deficiencies raised in the FTA Triennial Review. He noted that all service was cancelled or limited two days in February due to weather conditions. He reported that the Administrative Assistant position had been posted and that interviews were being conducted. Mr. Collier also reported on comments and complaints received in February.

6. First Transit Report

- 1) Mr. Green reported that despite the difficult winter driving conditions there had not been a single bus involved in an accident this winter.

7. Meeting Dates – The Finance Committee will meet on Tuesday, April 15 at 12:00 noon. The Transit Board will meet on April 23rd at 8:00 am. No other committees will meet in April.

8. Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


Mr. Woodrow Stroud,

Chairperson, Greene County Transit Board


Date