

**Default: When your case is in arrears**

An obligor is considered in Default when he/she is behind in payments totaling one month or more of his/her current support obligation.

When the obligor owes in excess of one month's obligation a Notice of Default and Potential Action will be automatically generated by SETS (Ohio's automated child support system **Support Enforcement Tracking System**). The Default Notice will be sent to the obligor warning him/her of possible enforcement remedies that CSEA may take to secure the past due support obligation. **When a case goes into Default, this is the beginning of the Enforcement Process.**

Possible enforcement remedies include, but are not limited to:

1. Automated Reporting to Credit Bureau Agencies.
2. Securing additional money to pay off arrears (CSEA may withhold an additional 20% of the current support obligation).
3. Driver's License Suspension.
4. Tax Refund Intercept.
5. Motion to Show Cause.

6. Financial Institution Data Match (FIDM).

7. Passport denial.

**THE CSEA CANNOT ASSIST WITH THE FOLLOWING ISSUES:**

1. Visitation rights/issues.
2. Custody.
3. Property settlements.

**What Does the Child Support Agency Do?**

The CSEA represents a coordinated federal, state and local effort to assist in the paternity determination of children, establish child support orders and collect court-ordered child support. The program ensures that children are supported by both parents, encourages family responsibility and reduces the cost of welfare to taxpayers.



**Greene County Child Support Enforcement Agency**

541 Ledbetter Rd.  
Xenia, OH 45385

**WELCOME TO GREENE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY**

WHERE KIDS ARE FIRST.....



On-line

**Case/Payment Information:**

[www.jfs.ohio.gov/ocs](http://www.jfs.ohio.gov/ocs)

**E-mail us at:**

[greene\\_csea@jfs.ohio.gov](mailto:greene_csea@jfs.ohio.gov)

CSEA office hours: Monday-Friday 7:30-5:00

PHONE: 937-562-6200

TOLL FREE IN OHIO: 1-800-337-1740

OBLIGOR/NON CUSTODIAL PARENT BROCHURE

## OBLIGOR (PAYOR)

## RESPONSIBILITIES

### It's **YOUR** Support Order Be An active Participant.....

**1 .** Inform CSEA of any changes (address, phone, employer, child/ren physical whereabouts etc) or for the Obligee/ Custodial Parent .

**2 .** Do NOT make payments directly to the Obligee as CSEA is unable to give credit for direct payments. By law, direct payments are considered a gift. Do NOT send cash when making your payment to OCSPC.

**3 .** You are responsible for paying your support obligation in full each month. If payments are not being received from an income source you must submit payments on your own through OCSPC.

**4 .** Inform CSEA of any of the following reasons why an order should terminate including, but not limited to: emancipation of the child, death of either party/child, permanent disability of either party, either party becomes incarcerated, child of order is placed in the custody of Children's Service Board or Department of Youth Services and/or child becomes eligible as a dependent of Obligor for income through Social Security, Veteran's Benefits or other unearned income.

**5 .** Provide CSEA with supporting documents to complete emancipation process such as: copy of high school diploma or withdrawal letter from school when the child reaches age 18, proof of enlistment in the armed forces, court orders showing change in legal custody of adoption of the child, and/or certificate showing marriage of the child.

**6 .** Enroll the child in a health insurance plan if you are ordered to provide medical coverage for the child by the court/CSEA.

**7 .** Provide CSEA with all copies of court/administrative orders which may affect your Support Order including but not limited to, changes in custody of Support Order amount.

**8 .** Keep any and all records pertaining to your Support Order. Additional copies of your court orders may cost money to obtain.

**9 .** When CSEA requests that you provide documents you are required to submit them by the stated deadlines determined in the child support notice received.

**10 .** Contact CSEA to report any problems or issues arising on your support case (example: Arrears paid in full, spousal support obligation to end).

*Become educated about your support order. You are ultimately accountable for your order. Know your rights and responsibilities and exercise them.*

## PAYMENT INFORMATION

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### Payments by Mail

Ohio Child Support Payment Central  
PO Box 182372  
Columbus, OH 43218-2372

### Electronic Payments Online

Make your child support payments online:

[www.expertpay.com](http://www.expertpay.com) (Bank Account Debit) OR

[www.e-childspay.com](http://www.e-childspay.com) (MasterCard Only)

**Payments must include your name, social security number, SETS case number, and court number on each payment. Include 2% processing fee.**

